LIONS CLUBS
of
DISTRICT 24-I

LIONS CHARITY FOUNDATION
OF SOUTHEASTERN VIRGINIA, INC.

POLICY & PROCEDURES MANUAL

LIONS SERVING THE COMMUNITY

6-20-2021

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JUNE 2019

MEMORANDUM

To: Holders of the Lions Charity Foundation of Southeastern Virginia, Inc Policy and Procedures Manual

From: Lion Pat Kerr, Secretary

Subject: Update and Reissue of Policy & Procedures Manual

Enclosure: Policy and Procedures Manual dated JUNE 2019

This update and reissue of the complete Manual is provided for your reference. All previous versions should be replaced in order to avoid any confusion concerning the latest issue of various sections and forms.

Attention Club Secretaries:

Contact the Charity Foundation for a CLUB copy.

Comments, corrections, or additions to the Manual can be forwarded to:
Lion Pat Kerr, Secretary
2812 Hidden Lake Drive
Williamsburg, VA 23185
757-229-0991
lionpatk@cox.net

Distribution: Lions Charity Foundation of Southeastern Virginia, Inc. Board Members

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POLICY & PROCEDURES MANUAL
INTRODUCTION
May 17 2019

The Board of Directors of the Lions Charity Foundation of Southeastern Virginia, Inc. (herein called the Corporation) have developed and adopted this Policy and Procedures Manual to provide guidance to the Standing Committees as they effect the authority delegated to them by the Board and to ensure their adherence to the stated Purposes of the Corporation.

This Policy & Procedures Manual, in conjunction with Long Range Plans of District 24-I, should provide the Corporation's Standing Committee's with both clear internal operating procedures and adequate plans for the conduct of the Corporation's business which are consistent with the stated Purposes and Objects of Lions Clubs International and in the best interests of District 24-I Lions Clubs.

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1.1 Current Board of Directors

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1.2 Current Committee Assignments

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SECTION 1.1
BOARD OF DIRECTORS
2020 – 2021

OFFICERS (4)

President **Zone O**	**Stan Furman PCC** **4004 Atlantic Ave** **Virginia Beach VA 23451** **Windsor Lions Club**	**Home: 757-422-5877** **Cell: 757-635-7823** **Email: vze24y7n@verizon.net** **President Term Expires: 2021** **CF Term Expires:**
Vice President	**Jeffery Gaddis PDG** **PO Box 669** **Kilmarnock VA 22482** **Denbigh Lions Club**	**Home: 804-684-5787** **Cell: 804-854-9638** **Email: gaddis.jeffery@gmail.com** **Vice President Term Expires: 2021** **CF Term Expires: 2023**
Secretary **Zone P**	**Evonne Green** **1420 Ski Lodge Rd** **Virginia Beach VA 23453** **Va Bch Town Center Blind Lions**	**Cell: 757-343-3309** **Email: evonnegreen@bookkeepingbyevonne.com** **Secretary Term Expires: 2021** **CF Term Expires: 2022**
Treasurer **Zone M**	**Jerry Phelps** **1229 Course View Circle** **Virginia Beach, VA 23455** **Little Creek Lions Club**	**Home: 757-497-8547** **Cell: 757-692-9925** **Email: cypt4@cox.net** **Treasurer Term Expires: 2021** **CF Term Expires: 2021***
ZONE DIRECTORS (9)		
Zone I	**Mike Petty** **520 E. Fairway Dr** **Kilmarnock VA 22482** **Lancaster County Lions Club**	**Home: 804-435-2414** **Cell: 804-436-4846** **Email: tanker@va.metrocast.net** **CF Term Expires: 2023**
Zone J	**Debbie Ivey, PDG** **3834 Minitree Glen Drive** **Providence Forge, VA 23140** **New Kent County Lions Club**	**Home: 804-966-5870** **Cell: 757-406-9433** **Email: debbieivey@earthlink.net** **CF Term Expires: 2023**
Zone K	**Don Fuller** **203 Brigade Dr** **Grafton VA 23692-2839** **Hampton-Mercury Lions Club**	**Home: 757-898-1749** **Cell: 757-286-8606** **Email: don@fullersden.com** **CF Term Expires: 2023**

Zone L	**Clayton Senecal, PCC** **4241 Manchester Road** **Portsmouth, VA 23703** **Churchland Lions Club**	**Home: 757-484-3800** **Cell: 757-376-3364** **Email: senecalclay@aol.com** **CF Term Expires: 2021**
Zone M	**Nancy Grochowski** **1015 Little Bay #E** **Norfolk VA 23503** **Ocean View Lions Club**	**Cell: 757-575-1675** **Email: nangrochowski@aol.com** **CF Term Expires: 2023**
Zone N	**Allen Brown** **41 Bank Street** **Windsor VA 23487** **Windsor Lions Club**	**Home: 757-242-4466** **Cell: 757-544-5870** **Email: a1brown@charter.net** **CF Term Expires: 2022**
Zone O	**Homer Cook** **2100 E Oceanview Ave #14** **Norfolk VA 23518** **Oceanside Lions Club**	**Home: 757-583-5249** **Cell: 757-705-5207** **Email: lionhomercook@gmail.com** **CF Term Expires: 2023**
Zone P	**Steve Rosnov** **5164 Eagle Run Rd** **Virginia Beach VA 23464** **Kempsville Lions Club**	**Cell: 757-615-0406** **Work: 757-467-0476** **Email: srosnov@gmail.com** **CF Term Expires: 2023**
Zone Q	**John Kluis** **25444 Lakewood Drive** **Onley, VA 23418** **Onancock Lions Club**	**Home: 757-787-7500** **Cell: 757-710-5249** **Email: jkluis@hotmail.com** **CF Term Expires: 2022**
ZONE DIRECTORS AT LARGE (11)		
D.A.L.	**Mary Lou Newman** **3009 Heritage Landing Road** **Williamsburg, VA 23185** **Williamsburg Host Lions Club**	**Home: 757-220-4809** **Email: mlnewman0@verizon.net** **CF Term Expires: 2023**
D.A.L.	**Evonne Green** **1420 Ski Lodge Rd** **Virginia Beach VA 23453** **Town Center Blind Lions Club**	**Home: 757-343-3309** **Email: evonnegreen@BookkeepingbyEvonne.com** **CF Term Expires: 2022**
D.A.L.	**Patricia Kerr** **2812 Hidden Lake Drive** **Williamsburg, VA 23185** **Williamsburg Host Lions Club**	**Home: 757-229-0991** **Cell: 757-291-8740** **Email: lionpatk@cox.net** **CF Term Expires: 2021***

D.A.L.	**Phil Giles** **113 Huntercombe** **Williamsburg, Virginia 23188** **James City Lions Club**	**Cell: 973-219-9781** **Email: phil.giles1@gmail.com** **CF Term Expires: 2021***
D.A.L.	**Pat Morrell** **21 Jonquil Lane** **Newport News, VA 23606** **Warwick Lions Club**	**Home: 757-930-3299** **Email: pmsm56@gmail.com** **CF Term Expires: 2022**
D.A.L.	**Barbara Senecal, PDG** **4241 Manchester Road** **Portsmouth, VA 23703** **Western Branch Lions Club**	**Home: 757-484-3800** **Cell: 757-635-5860** **Email: fallonbarb@aol.com** **CF Term Expires: 2021**
D.A.L.	**Lion Nina Ambrose** **557 Margaret Drive** **Chesapeake, VA 23322** **Chesapeake Southside Lions Club**	**Cell: 757-335-2807** **Office: 757-413-5025** **Email: nina@mnaambrose.com** **CF Term Expires: 2021***
D.A.L.	**Jerry Phelps** **1229 Course View Circle** **Virginia Beach, VA 23455** **Little Creek Lions Club**	**Home: 757-497-8547** **Cell: 757-692-9925** **Email: cypt4@cox.net** **CF Term Expires: 2021***
D.A.L	**Marc Van Eck** **16350 Pleasant Point Place** **Windsor, VA 23487** **Windsor Lions Club**	**Cell: 757-255-2630** **Email: marcvaneck@aol.com** **CF Term Expires: 2023**
D.A.L.	**Beth Stevens, DG** **3541 Criollo Drive** **Virginia Beach, VA 23453** **Virginia Beach Blind Lions Club**	**Home: 757-368-8055** **Cell: 757-621-9069** **Email: esstevens@cox.net** **CF Term Expires: 2023**
D.A.L.	**Barney Selph** **P. O. Box 88** **Cape Charles, VA 23310** **Cape Charles Lions Club**	**Home: 757-442-4258** **Cell: 757-373-3817** **Email: doctorbarn@att.net** **CF Term Expires: 2023**
PAST PRESIDENTS**		
	Marc Van Eck **16350 Pleasant Point Place** **Windsor, VA 23487** **Windsor Lions Club**	**Cell: 757-255-2630** **Email: marcvaneck@aol.com**

	Stan Furman, PCC **4004 Atlantic Avenue** **Virginia Beach, VA 23451** **Thalia Lions Club**	**Home: 757-422-5877** **Cell: 757-635-7823** **Email: vze24y7n@verion.net**
	Don Fuller **203 Brigade Drive** **Grafton, VA 23692** **Hampton-Mercury Lions Club**	**Home: 757-898-1749** **Cell: 757-286-8606** **Business: 757-826-6055** **Email: Don@FullersDen.com**
	Chester P. Kramer, PCC **3009 Heritage Landing Road** **Williamsburg, VA 23185** **Williamsburg Host Lions Club**	**Home: 757-220-4809** **Email: lioncpkramer@verizon.net**
	Barbara Senecal, PDG **4241 Manchester Road** **Portsmouth, VA 23703** **Western Branch Lions Club**	**Home: 757-484-3800** **Cell: 757-635-5860** **Email: fallonbarb@aol.com**
	Clayton Senecal, PCC **4241 Manchester Road** **Portsmouth, VA 23703** **Churchland Lions Club**	**Home: 757-484-3800** **Cell: 757-376-3364** **Email: senecalclay@aol.com**
	Jerry Phelps **1229 Course View Circle** **Virginia Beach, VA 23455** **Little Creek Lions Club**	**Home: 757-497-8547** **Cell: 757-692-9925** **Email: cypt4@cox.net**
DISTRICT GOVERNOR	**Scott Durbin** **700 Biltmore Dr** **Virginia Beach VA 23454**	**Cell: 757-749-8567** **Email: sbdurbin@cox.net**
LEGAL COUNSEL	**Patrick C. Devine, Jr.** **Dominion Tower, Suite 1700** **Norfolk, VA 23501** **Wards Corner Lions Club**	**Home: 757-496-3661** **Office: 757-625-7849 & 629-0614** **Email: pdevine@williamsmullen.com** **ktraub@williamsmullen.com**
CPA ADVISOR	**Charles Saunders** **P. O. Box 137** **Norfolk, VA 23501** **Wards Corner Lions Club**	**Home: 757-588-6581** **Office: 757-625-7849** **Email: ctscpa@saundersmatthews.com**

NOTE: Officers: President, Vice President, Secretary and Treasurer shall be elected by the Board for a one (1) year term.

*** Eligible for re-election July 1 of the specified year**

**** Past Presidents who request being a board member**

SECTION 1.2
STANDING COMMITTEES ASSIGNMENTS
2018-2019

COMMITTEES REPORTING TO PRESIDENT

BUDGET & FINANCE
Jerry Phelps*
Chet Kramer, PCC
Charles "Chuck" Saunders (Advisor Only)

GRANTS COMMITTEE
Jerry Phelps*
Pat Kerr
Chet Kramer, PCC
Pat Morrell
Nina Ambrose
LCF Zone Directors

INDIGENT HEARING AID ASSISTANCE PROGRAM
Jerry Phelps*
Tom Yager
Phil Giles

BY-LAWS COMMITTEE
Clayton Senecal, PCC*
Donnie Johnson, PDG
Ray Yannello, PDG

GENERAL ENDOWMENT
Jerry Phelps*
Barbara Senecal, PDG
Allen Brown
Stan Furman, PCC
Charles "Chuck" Saunders (Advisor Only)
Towne Bank Representative (Advisor Only)

EXECUTIVE COMMITTEE
President: Marc Van Eck
Vice President: Beth Stevens, PDG
Secretary: Pat Kerr
Treasurer: Jerry Phelps
IPP: Stan Furman, PCC
DG: Jeff Gaddis

INDIGENT CATARACT SURG. & PROSTHETIC EYE
Stan Furman, PCC*
Donnie Johnson, PDG
Barney Selph

COMMITTEES REPORTING TO VICE PRESIDENT

LONG RANGE PLANNING
Ray Yannello, PDG*
Clay Senecal, PCC
Mike Fagan
Marc Van Eck

GOOD SAMARITAN FELLOWSHIP
Barbara Senecal, PDG*
Don Fuller
Nancy Cranford

WEB SITE DEVELOPMENT
Don Fuller*

ZONE DIRECTORS
Zone I – Pam Kidwell, PDG
Zone J – Debbie Ivey, PDG
Zone K – Tom Yager
Zone L – Barbara Senecal, PDG
Zone M – Cecil Smithson
Zone N – Allen Brown
Zone O – Stan Furman, PCC
Zone P – Donnie Johnson, PDG
Zone Q – John Kluis

FUND RAISING/BID 'N BUY AUCTION COMMITTEE
Marc Van Eck*
Don Fuller
Clay Senecal, PCC

SPEAKER COMMITTEE

Cecil Smithson*
Allen Brown

PUBLIC RELATIONS

Beth Stevens, PDG*
Pam Kidwell, PDG

DIABETES COMMITTEE

Chet Kramer, PCC*
Debbie Edwards
Roberto Loya

Barbara Senecal, PDG
Chet Kramer, PCC
Mary Lou Newman
Jerry Phelps
Debbie Ivey, PDG
Nina Ambrose
LCF Zone Directors

* Indicates Committee Chairperson

SECTION 1.3

ARTICLES OF RESTATEMENT
OF
LIONS CHARITY FOUNDATION OF SOUTHEASTERN VIRGINIA, INC.

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SECTION 1.3

ARTICLES OF RESTATEMENT
OF
LIONS CHARITY FOUNDATION OF SOUTHEASTERN VA, INC.

The undersigned, on behalf of the nonstock corporation set forth below, pursuant to Title 13.1, Chapter 10, Article 10 of the Code of Virginia of 1950, as amended, states as follows:

1. The name of the corporation immediately prior to this amendment and restatement is Lions Charity Foundation of Southeastern Va., Inc. (formerly Lions Charity Foundation of District 24 D, Inc.).

2. This amendment and restatement contain an amendment to the Articles of Incorporation whereby the name of the corporation shall be changed to Lions Charity Foundation of Southeastern Virginia, Inc.

3. The Amended and Restated Articles of Incorporation proposed and adopted by the Board of Directors by unanimous consent and submitted to the Members in accordance with the provisions of Chapter 10 of Title 13.1 of the Code of Virginia, and approved by unanimous consent of the Members having voting rights effective January 1, 2019.

4. The Amended and Restated Articles of Incorporation are as follows:

ARTICLE I

The name of the corporation is Lions Charity Foundation of Southeastern Virginia, Inc. (the "Corporation").

ARTICLE II

The purposes for which the corporation is organized are to operate exclusively for charitable, scientific, literary or education purposes, including but not limited to making gifts and contributions to one or more organizations as described in Section 501(c)(3) of the Internal Revenue Code of 1986 (herein called the "Code"). Any references herein to any provision of the Code shall be deemed to mean such provision as now or hereafter existing, amended, supplements, or superseded, as the case may be.

ARTICLE III

The corporation shall have all the powers of a non-stock corporation provided in Chapter 10 of Title 13.1 of the Code of Virginia (the "Act") and all powers hereafter conferred upon non-stock corporations under the laws of the Commonwealth of Virginia, and may engage in any and all lawful activities that may be incidental or reasonably necessary to any of the foregoing purposes and powers.

ARTICLE IV

In all events and under all circumstances, and notwithstanding merger, consolidation, reorganization, termination, dissolution or winding up of this corporation, voluntary or involuntary or by operation of law, the following provisions shall apply:

1. This corporation shall not have or exercise any power or authority either expressly, by interpretation or by operation of law, nor shall it directly or indirectly engage in any activity, that would prevent this corporation from qualifying (and continuing to qualify) as a corporation described in Section 501(c)(3) of the Code, contributions to which are deductible for federal income tax purposes.

2. No substantial part of the activities of this corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation; nor shall it in any manner or to any extent participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of any candidate for public office; nor shall it engage in any activities that are unlawful under the laws of the United States of America, or the Commonwealth of Virginia, or any other jurisdiction where such activities are carried on; nor shall it engage in any transaction defined at the time as "Prohibited" under Section 503 of the Code.

3. This corporation shall never be operated for the primary purpose of carrying on a trade or business for profit. Neither the whole, nor any part or portion of the assets or net earnings of this corporation shall be used, nor shall this corporation ever be organized or operated, or accept funds or property, for purposes that are not exclusively charitable, scientific, literary or educational, within the meaning of Section 501(c)(3) of the Code.

4. No compensation or payment shall ever be paid or made to any Member, officer, Director, trustee, creator or organizer of this corporation, or substantial contributor to it, except as a reasonable allowance for actual expenditures or services actually made or rendered to or for this corporation; and neither the whole nor any part or portion of titled assets or net earnings, current or accumulated, of this corporation shall ever be distributed to or divided among any such person; provided, further, that neither the whole nor any part or portion of such assets or net earnings shall ever be used for, accrue to, or inure to the benefit of any Member or private individual within the meaning of Section 501(c)(3) of the Code.

5. Under no circumstances shall the whole or any part of such assets or earnings ever be distributed (a) to or for the monetary use and benefit of any Lions Club, of the International Association of Lions Clubs (including any district, multiple district, or sub-district thereof), or any successor thereof, or (b) to pay for any expense of administration of any said Club, Association or any successor thereof.

6. In the event of termination, dissolution or winding up of this corporation in any manner or for any reason whatsoever, its assets remaining after the payment of all debts and charges against the corporation, if any, shall be distributed to (and only to) one or more organizations organized and operated exclusively for one or more purposes within the meaning of Section 501(c)(3) of the Code, as the Board of Directors of the corporation shall determine.

ARTICLE V

The members of the corporation shall be comprised of Lions Clubs or Club Members in good standing in Southeastern Virginia, formerly known as the District 24-D area, of the International Association of Lions Clubs (herein called Southeastern Virginia). All such Members shall be entitled to full voting rights in the said corporation, exercisable in such reasonable manner as may be prescribed from time to time in the By-Laws, except Members who have resigned from membership or Lions Clubs which have declined in writing to be Members. The designation, qualifications and rights (including voting rights) of Members may be set forth in the By-Laws.

ARTICLE VI

The affairs of the corporation shall be administered by a Board of Directors composed of Directors holding offices or elected in accordance with this Article VI and the By-Laws. The qualifications for the Directors shall be as follows:

1. The current District Governor of District 24-I or the District Governor's Appointee shall be an ex officio Director with full voting powers.

2. The elected Directors shall include one or more Lions Club members from each zone of Southeastern Virginia. A full term for each elected Director shall be three (3) years except as provided herein.

3. One Lions Club Member in good standing in a Lions Club in good standing in each of the Zones of Southeastern Virginia shall be elected a Director by the Clubs in good standing in each of such Zones in Southeastern Virginia. Each such elected Director shall serve for a term of three (3) years, except as herein provided or as provided in the By-Laws. In the first such election of Directors, the Directors from Zones I (formerly A), L (formerly D) and O (formerly G) shall be elected for terms of one (1) year, the Directors from Zones J (formerly B), M (formerly E) and P (formerly H) shall be elected for terms of two (2) years, and the Directors from Zones K (formerly C) and N (formerly F) shall be elected for a term of three (3) years. Thereafter, each such Director shall be elected for a term of three (3) years, beginning with the expiration of the term of the Director whom he is succeeding. Such elected Directors may be elected for two or more successive terms. Thereafter, each such Director shall be elected for a term of three (3) years, beginning with the expiration of the term of the Director whom he/she is succeeding. In the event that a Zone(s) is eliminated for any reason, the Director of that Zone shall be a Director at large for the duration of his/her unexpired term of office. Any such Director at large shall be in addition to the Directors at large provided for in Section 4 below. If Zones are added to Southeastern Virginia, the initial term of the Director elected to represent the new Zone shall be three (3) years.

4. At least seven (7) Lions Club Members in good standing in a member Lions Club in good standing in Southeastern Virginia shall be elected a Director at large by the member's Club in good standing in Southeastern Virginia. Each such elected Director shall serve for a term of three (3) years, except as herein provided. In the first such election of at large Directors, two (2) shall be designated to be elected for a one (1) year term, two (2) shall be designated to be elected for a two (2) year term, and three (3) shall be designated to be elected for a three (3) year term. Thereafter, each such Director shall be elected for a term of three (3) years, beginning with the expiration of the term of the Director whom he is succeeding. Such elected Directors may be elected for two or more successive terms.

5. All elected Directors shall be limited to two (2) successive three (3) year terms of office; provided, if a term of office held by the Director is less than three (3) years then that Director may be elected for two (2) full successive three (3) year terms in addition to the term which is less than three (3) years. However, the membership may, when recommended by the Board of Directors, permit an individual Director who has served two (2) successive three (3) year terms, to serve an additional one (1) year term for the sole purpose of completing a term as a Director of the corporation.

ARTICLE VII

The number of Directors to constitute the Board of Directors at any time shall be fixed by the By-Laws, but not at a number less than fifteen (15) elected Directors and the one ex-officio Director contemplated in the preceding article.

ARTICLE VIII

1. Except as otherwise provided in this Article, in any proceeding brought by or in the right of the corporation the damages assessed against an officer or Director of the corporation arising out of a single transaction, occurrence, or course of conduct shall not exceed $500.00 for each such transaction, occurrence or course of conduct.

2. Notwithstanding the foregoing, in any proceeding against an officer or Director of the corporation who receives compensation from the corporation for his services as such, the damages assessed against such officer or Director arising out of a single transaction, occurrence or course of conduct shall not exceed the amount of compensation received by the officer or Director from the corporation during the twelve (12) months immediately preceding the act or omission for which liability was imposed. An officer or Director who serves the corporation without compensation for his services shall not be liable for damages in any such proceeding. The provisions of this Article VIII shall apply only to the extent the corporation is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

3. Notwithstanding the foregoing provisions of this Article VIII, the liability of an officer or Director shall not be limited as provided in this Article if the liability is the result of the officer's or Director's willful misconduct or a knowing violation of the criminal law.

4. The foregoing limitations of liability set forth in this Article VIII shall not be deemed exclusive of any other rights or limitations of liabilities to which any Director or officer of the corporation may be entitled apart from this Article VIII.

ARTICLE IX

Articles of this corporation may be altered, amended or repealed and new articles may be adopted by the affirmative vote of a majority of the Members entitled to vote who are present and voting at a meeting of the Members of the corporation at which a quorum of 30% of the Members of the corporation is present. Subject to the right to vote by consent without a meeting as set forth in Article X below and in the By-laws, no existing Article may be altered, amended or repealed nor any new Article be adopted unless the Board of Directors adopts the alternation, amendment or repeal and submits it to the Members for their approval and a written notice which states that a purpose is to consider the proposed alternation, amendment or repeal and which is accompanied by a copy of the proposed alternation, amendment or repeal is provided to the Members entitled to vote, either

personally, by mail or by electronic transmission not more than sixty (60) nor less than twenty-five (25) days in advance of the meeting.

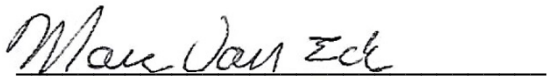
ARTICLE X

1. Any action required or permitted to be taken at a meeting of Members may be taken without a meeting and without prior notice, if the action is taken by Members who would be entitled to vote at a meeting of Members having voting power to cast not fewer than the minimum number of votes that would be necessary to authorize or take the corporate action at a meeting at which all Members entitled to vote thereon were present and voted. The action shall be evidenced by one or more written consents bearing the date of execution and describing the action taken, signed by the Members entitled to take such action without a meeting and delivered to the Secretary of the corporation for inclusion in the minutes or filing with the corporate records. Once delivered to the corporation, any action taken under this Section is effective as of the date specified therein, provided the consent states the date of execution by each Member. No written consent shall be effective to take the corporate action referred to therein unless, within 120 days after the earliest date of execution appearing on a consent delivered to the corporation, written consents sufficient in number to take the action are received by the corporation. A written consent may be accomplished by one or more electronic transmissions. A signed consent has the effect of a vote of the Members at a meeting and may be described as such in any document. If an action is to be taken under this Section by fewer than all of the Members entitled to vote on the action, the corporation shall give written notice of the proposed action, not less than five (5) days before the action is taken, to all persons who are Members who are entitled to vote on the matter. The notice shall contain or be accompanied by the same material that would have been required to be sent to Members in a notice of meeting at which the action would have been submitted to the Members for a vote.

2. Any action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting by fewer than all of the Directors, but not less than the greater of (i) a majority of the Directors in office or (ii) a quorum of the Directors, if the requisite number of Directors sign a consent describing the action to be taken, and the consent is delivered to the corporation. If corporate action is to be taken under this Section by fewer than all of the Directors, the corporation shall give written notice of the proposed corporate action, not less than ten (10) business days before the action is taken, or such longer period as may be required by the Amended and Restated Articles of Incorporation or By-Laws, to all Directors. The notice shall contain or be accompanied by a description of the action to be taken. Notwithstanding the foregoing, such action shall not be permitted to be taken without a meeting if any Director delivers an objection to the proposed action to the corporation no later than ten (10) business days after notice of the proposed action is given. The corporation shall promptly notify each Director of any such objection. Any actions taken without a meeting shall comply with any voting requirements established in the Amended and Restated Articles of Incorporation or By-Laws. Notwithstanding the foregoing, an action may not be taken by fewer than all of the Directors by written consent without a meeting if the action also requires adoption by or approval of the Members. Action taken under this Section is effective when the last Director sufficient to satisfy the above requirements signs the consent, unless the consent specifies a different effective date, in which event the action taken is effective as of the date specified therein so long as the consent states the date of execution by each Director. A signed written consent may be accomplished by one or more electronic transmissions, and a consent signed under this Section has the effect of action taken at a meeting of the Board of Directors and may be described as such in any document.

[SIGNATURE PAGE FOLLOWS]

Executed in the name of the corporation by:



Marc Van Eck, President
Date: May 20, 2019

Corporation's SCC ID# 0206845-0

39105022_1
Re: 36347796.13

1.4 Eighth Amended and Restated
By Laws
of the
Lions Charity Foundation of Southeastern Virginia, Inc.

SECTION 1.4

EIGHTH AMENDED AND RESTATED BY-LAWS
of the
LIONS CHARITY FOUNDATION OF SOUTHEASTERN VIRGINIA, INC.

ARTICLE I

Name

The name of the corporation is Lions Charity Foundation of Southeastern Virginia, Inc. (herein called the "Corporation").

ARTICLE II

Purposes

The purposes for which the Corporation is organized are to operate exclusively for charitable, scientific, literary, or educational purposes which are consistent with the stated purposes and objectives of the International Association of Lions Clubs including but not limited to making gifts and contributions to one or more organizations as described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("Code").

The Corporation shall have all the powers of a non-stock corporation provided in Chapter 10 of Title 13.1 of the Code of Virginia and all powers hereafter conferred upon non-stock corporations under the laws of the Commonwealth of Virginia, and may engage in any and all lawful activities that may be incidental or reasonably necessary to any of the foregoing purposes and powers.

The purposes of the Corporation shall at all times be consistent with and not in conflict with the goals and activities of the International Association of Lions Clubs, and the Corporation shall at all times attempt to enhance the image of Lionism. The Corporation shall use the "Lions" name and emblem prominently in the Corporation's name and operation, including literature, promotional material and activities.

ARTICLE III

Offices

The Corporation shall use the mailing address of the individual then serving as Secretary as its principal office address. Any newly elected Secretary shall give written notice of the new mailing address, as soon as possible following the close of business of the Annual Meeting to all members and to all Southeastern Virginia Lions Club secretaries by regular U.S. Mail or other available District media.

ARTICLE IV

Members – Member Representatives

Section 1. Members. The members ("Members") of the Corporation shall be comprised of Lions Clubs ("Clubs") represented by members of Lions Clubs in good standing in Southeastern Virginia 24D area of the International Association of Lions Clubs in accordance with Section 2 below.

Section 2. Club Representatives. At any meeting of Members of the Corporation, the Member Lions Club may be represented by one of the following: (a) Club president; (b) Club secretary; or (c) a representative who is a member of the Club and who presents written authorization signed by both his Club president and Club secretary to the Corporation's Secretary. Each Member in good standing shall be entitled to one vote on all matters, and voting by proxy shall not be permitted.

Section 3. Transfer of Membership. Membership in the Corporation shall be neither transferable nor assignable.

Section 4. Dues. The Corporation shall not assess or require mandatory dues of its members.

ARTICLE V

Meeting of Members

Section 1. Annual Meeting. The Annual Meeting of the Members shall be held each year for the purpose of electing Directors and for transaction of such other business as may come before the meeting. The Annual Meeting of the Members of the Corporation shall be held the third Sunday of July at a time designated by the President and at a location to be announced by the Secretary or at such other date, time and place as the President shall designate. The Secretary shall give written notice to each Member (at the address of the Member's Club secretary or at such other address for the Member as is stated on the books and records at the Corporation) either personally or by mail not more than sixty (60) nor less than ten (10) days in advance of the meeting of the date, hour and location of the Annual Meeting. No further notice of such Annual Meeting shall be required than set forth herein.

Section 2. Special Meetings. Special meetings of the Members may be called by the Chairman of the Corporation at his discretion and shall be called by the Chairman upon written request or requests, addressed to the Chairman, of six (6) Directors or of twenty (20) or more Members who are Lions Clubs. The time and place, which shall be within Southeastern Virginia, of any special meetings shall be determined by the Chairman and the call shall be made by him or the Secretary at the direction of the Chairman, said meeting to be called within a period not to exceed sixty (60) days following the day of receipt of the request for a special meeting.

Section 3. Notice of Special Meetings. Written or printed notice stating the place, day and hour of any special meetings of Members shall be delivered, either personally or by mail, by the Secretary to each Member entitled to vote at such meeting (at the address of the Member's Club secretary or at such other address for the Member as is stated on the books and records of the Corporation) not later than ten (10) nor more than sixty (60) days before the date of such meeting. In the case of a Special Meeting only, the purpose for which the meeting is called shall be stated in the notice. If mailed, notice shall be deemed delivered when deposited in the U.S. mail addressed to the Member at his address as it appears on the records of the Corporation, with postage thereon prepaid.

Section 4. Quorum. Thirty percent (30%) of the total Membership shall constitute a quorum at any meeting. If a quorum is not present at any meeting of Members, a majority of the Members then present may adjourn the meeting from time to time without further notice.

Section 5. Manner of Acting. The act of a majority of the Members present at any meeting at which a quorum is present shall be the act of the Membership unless the act of a greater number is required by law.

Section 6. Action by Members. Any action allowed by law to be taken at a meeting of Members, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the Members entitled to vote with respect to the subject matter thereof.

ARTICLE VI

Board of Directors

Section 1. General Powers. The affairs of business of the Corporation shall be managed by the Board of Directors.

Section 2. Composition of Board. The Board of Directors shall consist of Past Presidents of the Foundation, at least fifteen (15) elected and one (1) ex-officio Director, but no more than twenty-seven (27) Directors. as provided for below:

(a) The current District Governor of District 24-I or the District Governor's Appointee shall be an ex-officio director with full voting powers.

(b) One individual Club member in a Lions Club in each of the Zones of Southeastern Virginia, shall be elected a Zone Director by majority vote of the eligible Clubs in good standing in each of such Zones in Southeastern Virginia voting at the Annual Meeting. Each such elected Director shall serve for a term of three (3) years, except as herein provided. In the first such election of Directors, the Directors from Zone A, D and G shall be elected for terms of one (1) year, the Directors from Zones B, E and H shall be elected for terms of two (2) years, and the Directors from Zones C and F shall be elected for a term of three (3) years. Thereafter, each such Director shall be elected for a term of three (3) years, beginning with the expiration of the term of the Director whom he/she is succeeding. In the event that a Zone(s) is eliminated for any reason, the Director of that Zone shall be a Director at large for the duration of his/her unexpired term of office. Any such Director at large shall be in addition to the Directors at large provided for in sub-section (c) below. If Zones are added to Southeastern Virginia, the initial term of the Director elected to represent the new Zone shall be three (3) years.

(c) At least Seven (7) Lions Club members in a Member Lions Club in Southeastern Virginia shall be elected Directors at large by majority vote of the eligible Member Clubs in good standing in Southeastern Virginia voting at the Annual Meeting. Each such elected Director shall serve for a term of three (3) years, except as herein provided. In the first such election of at large Directors, two (2) shall be designated to be elected for a one (1) year term, two (2) shall be designated to be a two (2) year term, and three (3) shall be designated to be elected for a three (3) year term. Thereafter, each such Director shall be elected for a term of three (3) years, beginning with the expiration of the term of the Director whom he/she is succeeding.

(d) No more than five (5) presently elected Directors may be elected for a one (1) year term as provided in Section 5, Paragraph (b) of this Article. These Directors may be elected by a

majority vote of the eligible Member Clubs in Southeastern Virginia voting at the Annual Meeting.

(e) All Past Presidents of the Corporation may be Directors with full voting powers subject to personally requesting the position in writing and the qualification requirements outlined in Section 3 for elected Directors.

Section 3. Qualifications and Election of Board of Directors. All elected Directors: (a) must be members in good standing of Lions Clubs in good standing in Southeastern Virginia, and (b) must attend more than sixty-six percent (66%) of all meetings of the Board of Directors occurring in the consecutive twelve (12) month period unless excused by the Chairman or by a majority vote of the remaining Directors voting at the next meeting of Directors following the said twelve (12) month period. In determining whether to excuse an absence or absences which would otherwise cause disqualification under sub-section (b) above, the Chairman or the voting Directors may consider whether the absence(s) was due to personal health, personal family emergency, scheduled vacation, business, or any other reason deemed satisfactory to the Board or Chairman, and whether or not the individual has previously advised the Secretary in writing or by telephone on any of the foregoing for his/her absence. If the Director's absence is not excused by the Chairman or remaining Directors, his/her disqualification pursuant to sub-section (b) shall be effective upon the conclusion of the first meeting of the Board of Directors following the said twelve (12) month period. Upon the effective date of a Director's disqualification, he/she shall, ipso facto, cease to be a Director for all purposes. The vacancy created by the disqualification of a Director shall be filled in the manner set forth in section 10 of this Article.

Section 4. Nominations.

(a) The Chairman of the Corporation shall appoint a Nominating Committee which shall consist of either three (3) or five (5) Directors, provided that, no more than one member of the Nominating Committee shall be from any single Zone in Southeastern Virginia. The Nominating Committee shall meet and nominate Club members in good standing from Lions Clubs in good standing to fill the expiring terms of Directors at large. The list of nominees shall be presented by the Chairman to the Secretary in advance of the date for sending notice of the meeting, so that the nominations may be included in the notice of the meeting. All actions by the Nominating Committee shall be by majority vote, and written minutes shall be kept of all meetings by the Chairman or his designee.

(b) Nominees to fill the expiring terms of Zone Directors shall be selected by the members of that Zone (in accordance with such procedures as the Zone may establish). The list of nominees shall be presented by the respective Zone Chairman to the Secretary in advance of the date for sending notice of any meeting at which Zone Directors are to be elected, so that the nominations may be included in the notice of the meeting.

(c) Nominations for Zone Directors and Directors at large may be made from the floor at any meeting at which such Directors are to be elected; provided that, nominations for Zone Directors may only be made and seconded by members of that Zone.

Section 5. Terms of Office.

(a) The District Governor of District 24-I or the Appointee will take office as an ex-officio Director July 1 following his/her acceptance of the District Governorship and, unless sooner removed or disqualified or unless otherwise ceases to serve, shall hold office until a successor is appointed and takes office.

(b) All elected Directors shall be limited to two (2) successive three (3) year terms of office; provided, if a term of office held by the Director is less than three (3) years then that Director may be elected for two (2) full successive three (3) year terms in addition to the term which is less than three (3) years. However, the membership may, when recommended by the Board of Directors, permit an individual Director who has served two (2) successive three (3) year terms, to serve an additional one (1) year term for the sole purpose of completing a term as an officer of the Corporation.

(c) All elected members of the Board of Directors shall take office immediately upon the close of the meeting at which they were elected and hold office for the term to which they were elected. Any Director appointed by the Board to fill a vacancy shall hold office until expiration of the term of the Director whom he is succeeding unless otherwise provided herein.

Section 6. Regular Meetings. A regular meeting of the Board of Directors shall be held without other notice than this By-Law, promptly after, and at the same place as, the Annual Meeting of the Members. The Board of Directors may provide by resolution for the time and place, within Southeastern Virginia, for the holding of additional regular meetings of the Board without other notice than such resolution.

Section 7. Special Meetings. Special meetings of the Board of Directors may be called by the Chairman at his discretion, and shall be called by the Chairman upon the written request or requests addressed to the Chairman by five (5) or more Directors. The call shall be made by the Chairman, or the Secretary at the direction of the Chairman, for such time and place, within Southeastern Virginia, as the Chairman shall determine, but not later than thirty (30) days after the day of receipt of such request.

Section 8. Notice. Notice of any special meeting of the Board of Directors shall be given at least ten (10) days previously thereto by written notice delivered personally or sent by U. S. mail or telegram to each Director at his address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited in the U.S. mail in a sealed envelope so addressed, with postage thereon prepaid. If notice be given by telegram, such notice shall be deemed to be delivered when the telegram is delivered to the telegraph company. Any Director may waive notice of any meeting.

Section 9. Quorum. One-third (1/3) of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board. If less than a quorum of the Directors present may adjourn the meeting from time to time without further notice.

Section 10. Vacancies. Any vacancy in an elected Director position occurring prior to the conclusion of the Director's regular term shall be filled by the Board. In the case of a Zone Director, such vacancy shall be filled by appointment of a qualified Lion from the same Zone as his predecessor. The appointment shall be by majority vote of the remaining Directors voting. The nominating process described in Section 4 of this Article need not be followed in connection with the appointment of an individual to fill a vacancy, and all nominations shall be from the floor by the Directors attending the meeting. ~~The Director position held by the current District Governor shall be filled only by persons who qualify by their office to fill such position.~~

Section 11. Manner of Acting. The act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Board of Directors unless the act of a greater number is required by law. Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action to be taken, shall be signed by all the Directors.

ARTICLE VII

Officers

Section 1. Officers. The officers of the Corporation shall be a President who shall be Chairman, a Vice President who shall be Vice Chairman, a Secretary and a Treasurer. No person shall hold more than one office at any given time.

Section 2. Election and Terms of Office. The officers of the Corporation shall be elected annually by, and from, the members of the Board of Directors at the first regular meeting of the Board of Directors following each Annual Meeting of Members. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Each officer shall hold office from the close of such regular meeting of the Board of Directors until the close of the regular meeting of the Board of Directors following the next succeeding Annual Meeting of Members and until his successor shall have been duly elected and qualified.

Section 3. Removal. Any officer elected or appointed by the Board of Directors may be removed by a vote of the majority of the Directors then serving whenever in their judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer removed.

Section 4. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, shall be filled by the Board of Directors for the unexpired portion of the term.

Section 5. Duties and Powers.

(a) President and Chairman. The President shall be the Chairman and the principal executive officer of the Corporation and shall in general supervise all of the business and affairs of the Corporation. He shall preside at all meetings of the Members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws or by statute to some other officer or agent of the Corporation and in general he shall perform all duties incident to the office of the Chairman and such other duties as may be prescribed by the Board of Directors from time to time.

(b) Vice President and Vice Chairman. The Vice President shall be the Vice Chairman. In the absence of the Chairman or in the event of his inability or refusal to act, the Vice Chairman shall perform the duties of Chairman, and when so acting, shall have all powers of and be subject to all the restrictions upon the Chairman. The Vice Chairman shall perform such other duties as from time to time may be assigned to him by the Chairman or by the Board of Directors.

(c) Secretary. The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; be custodian of the corporate records and of the seal, if any, of the Corporation and see that any such seal of the Corporation is affixed to all documents, the execution of which on behalf of the Corporation under its seal is duly authorized in accordance with the provisions of these By-Laws; keep a register of the post office address of each member which shall be furnished to the Secretary by such member; and in general perform all duties incident

to the office of Secretary and such other duties as from time to time may be assigned to him by the Chairman or by the Board of Directors.

(d) Treasurer. The Treasurer shall be bonded for the faithful discharge of his duties, in such sum and with such surety or sureties as the Board of Directors shall determine. He shall have charge and custody of and be responsible for all funds and securities of the Corporation, receive and give receipts for moneys due and payable to the Corporation from any source whatsoever, and deposit all such moneys in the name of the Corporation in such banks, trust companies, brokerage accounts or other depositories as shall be directed in accordance with the provisions of these By-Laws, and such other duties as from time to time may be assigned to him by the Chairman or by the Board of Directors.

ARTICLE VIII

Advisory Board – Committees – Legal Counsel

Section 1. Executive Committee. There shall be an Executive Committee of the Board composed of the Chairman, Vice Chairman, Secretary, Treasurer, and District Governor of District 24-I or the Appointee, with authority to act for and on behalf of the Board during intervals between Board Meetings providing that a majority of the Executive Committee members in attendance approve any action taken. A quorum shall be a majority of the members of the Executive Committee. Such authority conferred on the Executive Committee shall in no event include authority to approve an amendment of the Articles of Incorporation or the By-Laws or a plan of merger, consolidation, termination, dissolution or winding up of the Corporation.

Section 2. General Endowment Committee. There shall be a General Endowment Committee, appointed by the Chairman with consent of the Board of Directors, which committee shall be composed of five members, three of whom shall be members of the Board of Directors, one of whom shall be a representative from a banking institution, financial advisory firm or similar institution, and one of whom shall be a certified public accountant. Members of the General Endowment Committee who are not Directors shall be advisory only, and have no vote. The General Endowment Committee shall make recommendations to the Board concerning the creation and administration of all Endowment Funds other than those for which a Special Endowment Committee is appointed. However, the General Endowment Committee may not act for the Board and all its recommendations must be presented to the full Board for approval. In addition, if requested by a donor, the Board may appoint such Special Endowment Committees, with such members as the Board may determine appropriate, to administer Special Endowment Funds. All actions taken with regard to a Special Endowment Fund must be approved by a majority of both the Board and the Special Endowment Committee created to administer that Special Endowment Fund.

Section 3. Other Committees. The Chairman may appoint, with the consent of the Board of Directors, or during intervals between Board Meetings with the consent of the Executive Committee, such committees as may be deemed advisable, (standing or otherwise). These committees will be composed of at least two (2) Directors and such other non-Directors as the Board may determine. These committees may not act for the Board and the purposes of such committees shall be outlined by the Board of Directors or the Executive Committee and all recommendations of such committees must be presented to the full Board for approval. The Board of Directors shall have full authority to adopt, amend and repeal Policies and Procedures for each committee established hereunder provided that such Policies and Procedures are consistent with the provisions of Section 501(c)(3) of the Code, other applicable provisions of law, and the goals and objectives of the International Association of Lions Clubs.

Section 4. Budget & Finance Committee. The Chairman shall appoint a Budget and Finance Committee who will present a budget for the approval of the Corporation at the Annual Meeting.

Section 5. Nominating Committee. The Chairman shall appoint a Nominating Committee to nominate individuals for election as at large Directors in accordance with section 4 of Article VI of these By-Laws.

Section 6. Legal Counsel. The Board of Directors shall appoint a legal counsel for the Corporation.

ARTICLE IX

Contracts, Checks, Deposits and Funds

Section 1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, in addition to the officers so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc. All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instrument shall be signed by the Treasurer and countersigned by the Chairman or Vice Chairman.

Section 3. Deposits. All funds of the Corporation shall be deposited to the credit of the Corporation in such banks, trust companies, brokerage accounts or other depositories as the Board of Directors may from time to time direct.

Section 4. Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for its general purposes, or for any special purpose consistent with the purposes set forth in the Articles of Incorporation. The Board of Directors may also make, on behalf of the Corporation, any contribution or gift consistent with the purpose set forth in the Articles of Incorporation.

ARTICLE X

Endowment Funds

The Board of Directors may create, by resolution, separate endowment funds (an "Endowment Fund") to receive any contribution, gift, bequest, devise or other funds of the Corporation. The purposes of each Endowment Fund shall be stated in the resolution creating it and shall be consistent with the purposes of the Corporation as set forth in the Articles of Incorporation. Each Endowment Fund shall be administered by the Board of Directors unless a Special Endowment Committee has been established pursuant to any contract entered into with a donor as hereinafter contemplated in which case the Endowment Fund shall be administered by such Special Endowment Committee. However, the Board of Directors shall have the authority to enter into contractual arrangements on behalf of the Corporation for the management and administration of all such Endowment Funds. The principal and interest earned on each Endowment Fund shall be an asset of the Corporation, and each Endowment Fund shall be maintained in segregated accounts unless the Board directs that Endowment Funds be commingled for investment purposes in which event a separate accounting shall be rendered for each Endowment Fund. The Board of Directors shall have the

authority to enter into contracts with donors obligating the Corporation to ensure that any Endowment Fund created with assets provided by the donor shall be administered in a manner consistent with the donor's express wishes. Such contracts could include, among others, provisions permitting the donor to designate the investment advisor, banking institution, certified public accountant or firm of the Special Endowment Committee created for that donor's Special Endowment Fund

ARTICLE XI

Fiscal Year and Financial Review

Section 1. Fiscal Year. The fiscal year of the Corporation shall begin on the first day of July in each year and end of the last day of June in the succeeding year.

Section 2. Financial Review. Within one hundred twenty (120) days of the close of each fiscal year, the Board of Directors shall have an independent financial review of the books and records of the Corporation prepared by a certified public accountant who is not a member of the Board of Directors, and copies of such financial review or a report thereof shall be distributed to the members of the Corporation. Such financial review shall include but not be limited to a full disclosure of the administrative costs of the Corporation.

ARTICLE XII

Fiscal Agents

The Board of Directors may employ one or more fiscal agents to handle the details of its investment program, the purchase and sale of securities and investments under the supervision of the Board of Directors, the custody of all securities and investments, and the keeping of corporate accounts and records whenever the funds of the Corporation are sufficiently large to justify the same.

ARTICLE XIII

Seal

The Board of Directors may provide a corporate seal, which shall be in the form of a circle and shall have inscribed thereon the name of the corporation and the word "Seal"

ARTICLE XIV

Waiver of Notice

Whenever any notice is required to be given under the provisions of Virginia law or under the provisions of the Articles of Incorporation or the By-Laws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XV

Amendment to By-Laws

These By-Laws may be altered, amended or repealed and new By-Laws may be adopted by the affirmative vote of the majority of the members of the Corporation present and voting at any regular or special meeting. No existing By-Law may be altered, amended, or repealed nor any new By-Law adopted unless written notice of the proposed change is received by the Secretary of the Corporation at least ninety days (90) prior to the meeting at which the By-Law proposals will be voted on.

CERTIFICATE

I, Stan Furman, President of the Lions Charity Foundation of Southeastern Virginia, Inc., do hereby certify that the foregoing Eighth Amended and Restated By-Laws contain amendments requiring member approval. The undersigned further certifies that the foregoing are the full text of the Eighth Amended and Restated By-laws of said corporation which were set forth as part of a resolution adopted by the Board of Directors of the Corporation at a meeting duly held on June 13, 2018, said resolution finding the proposed amendment to be in the best interests of the Corporation, and proposing that it be submitted to a vote at a meeting of Members having voting rights at the Annual Meeting of Members, which meeting was duly called pursuant to due notice in accordance with Chapter 10, Title 13.1, Code of Virginia, and held on the 13th day of June, 2018 at Community Center in Smithfield, Virginia. A quorum of members attended said meeting of Members, and thirty-seven (37) votes were cast in favor of the amendment and restatement with none being cast against it, the number voting in favor being sufficient for approval.

June 13, 2018	Stan Furman
Execution Date	President

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Standing Committees

2.1 **Budget & Finance Committee**
2.1A **Budget & Finance (Pass-Thru)**
2.2 **By-Laws Committee**
2.3 **General Endowment Committee**
2.3A **Kosjer Endowment Committee**
2.4 **Fundraising Committee**
2.4A **Bid ‘n Buy Auction Committee**
2.4B **Good Samaritan Fellowship Committee**
2.5 **Grants Committee**
2.6 **Long Range Planning Committee**
2.7 **Public Relations Committee**
2.8 **Speakers Committee**
2.9 **Indigent Cataract Surgery & Prosthetic Eye Committee**
2.9A **Indigent Hearing Aid Program Committee**
2.10 **Website Committee**
2.11 **Lions Diabetes Family Camp Committee**

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SECTION 2.1

BUDGET & FINANCE COMMITTEE

ADOPTED 9/30/91

REVISED 07/15/01

The Budget & Finance Committee shall:

1. Be under the direction and supervision of the Board of Directors.

2. The Chairperson or any committee member so designated by the Chairperson, shall make progress reports as appropriate, either in person, by telephone, or in writing, to the Board Chairperson, or his duly designated representative, giving specific details of all committee plans and activities which are currently on-going or in the planning stages.

3. The Chairperson or any committee member so designated by the Chairperson, shall coordinate committee plans and activities with other committees of this corporation as may be required.

4. Prepare an annual budget for the fiscal year beginning July 1st and present it to the Board for approval at the April Meeting to ensure member review at the Annual Meeting. The annual budget should include, but not be limited to the planned income/expense of the corporation. In the preparation of the annual budget, the committee shall collect, coordinate, and review, the Standing Committee's annual budgets and income/expense projections. The forecasted project income should be based upon prior year results adjusted to reflect anticipated changes and interest income based on an average 5% rate. The administrative expenses should be detailed. (i. e. auditing fees, legal fees, postage, printing & copying, supplies, insurance, bonding fees, annual corporation assessments and taxes, etc.) as funding shall come from the interest accrued from interest bearing accounts and other interest-bearing investments in the General Fund. The forecasted activity expenses (i.e. total funds available for grants) should be based primarily upon prior year net project income, but not less than 5% of the unrestricted corporation assets. Revenue in excess of expenses should be shown as transferable to the General Fund at year end. **(Rev. 7/15/01)**

5. Stay abreast of current balances in corporation accounts, as reported quarterly by the Treasurer, and advise the Board of any problems in funding activities, projects, or large deviations from annual budget projections.

6. The Treasurer, with the concurrence of this committee, shall select the banks, trust companies or other depositories for the funds of this corporation and shall select the appropriate investment vehicles, i.e. interest-bearing checking accounts, 90 day accounts, CD's, Treasury Bills, etc. so as to optimize interest and ensure safety of corporation funds. Annually, at the April meeting, the Treasurer shall review said depositories with the Board of Directors.

7. Ensure that the Treasurer follows acceptable receipt and expenditure routines and that no funds are disbursed without properly submitted bills and authorization from the Board of Grants Committee.

8. Ensure that the Treasurer makes quarterly reports to include, but not limited to, the following: Administrative Income & Expenses, Restricted Funds (i.e. the Board approved $25,000 for a catastrophic event), Endowment Fund(s), Special Funds, General Funds. These quarterly reports should reflect, but not be limited to, the following information: Beginning balance, receipts, expenditures and ending balance.

9. In accordance with the By-laws of this corporation, ensure adequate insurance and bonding is carried by the corporation for the Treasurer, Directors and other members in a fiduciary capacity and review coverage annually. Recommend changes in coverage or companies as required.

10. Keep abreast of committee budget deviations during the year and advise the Board of any anticipated problems.

11. Recommend annually, for Board approval, an accounting firm to audit all accounts of this corporation not later than ninety days after the end of each fiscal year. The report of the accounting firm shall be presented to the Board for review at the January quarterly meeting.

APPROVED

_____
John R. Langston, Chairman

SECTION 2.1A

REQUEST TO FACILITATE CHARITABLE FUND-RAISING

PROJECT (Pass-Thru)

ADOPTED

April 21, 2003

WHEREAS, the Lions Charity Foundation of District 24D ("Foundation") has been established to operate for certain charitable, scientific, literary, and educational purposes; and

WHEREAS, Lions Clubs of District 24D are members of the Lions Charity Foundation; and

WHEREAS, it is incumbent upon the Lions Charity Foundation of 24D to require that all funds distributed from the Foundation meet the requirements for maintaining the charitable entity exemption from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, donors to fund raising projects sometimes require that donations be payable to a charitable entity;

NOW THEREFORE BE IT RESOLVED: That any member Lions Club or entity intending to raise funds with the intent of using the Lions Charity Foundation of 24D's tax exempt statue shall be required to receive prior approval of the Foundation. The included form (exhibit B, LCF Policy & Procedure Manual) is to be submitted and approved in advance of any anticipated pass-thru donation involving the Lions Charity Foundation of District 24D. Subsequent distributions of funds so received cannot be made without the associated certification of permissible use also per this included form.

APPROVED:

_____

Chairman, Clayton C. Senecal

SECTION 2.2

BY-LAWS COMMITTEE

ADOPTED 9/30/91

REVISED

The By-Laws Committee shall:

1. Be under the direction and supervision of the Board of Directors.

2. The Chairperson, or any Committee Member so designated by the Chairperson, shall make progress reports as appropriate, either in person, by telephone, or in writing, to the Board Chairperson, or his duly designated representative, giving specific details of all committee plans and activities which are currently on-going or in the planning stages.

3. The Committee Chairperson or any Committee Member so designated by the Chairperson, shall coordinate committee plans and activities with other committees of this corporation as may be required.

4. Review the By-Laws of the corporation annually and make recommendations for change, if any, to the Board.

5. Review all amendments proposed by the Board or received from the membership or other sources for substance and applicability and coordinate same with other affected committees, if required.

6. Prepare amendments and send copies to the corporate Secretary for distribution to all Board members for their review and comment.

7. After Board approval, request the corporate Secretary to send copies of the amendments to corporate Legal Counsel for review and approval by Lions Clubs International, if required.

8. After final approvals are obtained from the Board and Lions Clubs International, the Committee Chairperson shall instruct the corporate Secretary in writing, to effect the change to the current By-Laws, noting the new date of the amendment and further instructing the corporate Secretary to make distribution to all affected copies that are currently outstanding.

APPROVED

_____

John R. Langston, Chairman

SECTION 2.3

GENERAL ENDOWMENT COMMITTEE

ADOPTED 9/30/91

REVISED 9/-1/96

The General Endowment Committee shall:

1. Be under the direction and supervision of the Board of Directors.

2. Be composed of five members, three of whom shall be members of the Board of Directors, one of whom shall be a representative from a Banking institution, financial advisory firm or similar institution, and one of whom shall be a certified public accountant.

3. Make progress reports as appropriate, either in person, by telephone, or in writing, to the Board Chairperson, or his/her duly designated representative, giving specific details of all committee plans and activities which are currently on going or in the planning stages.

4. Coordinate committee plans and activities with other committees of this Corporation as may be required.

5. Make recommendations to the Board concerning the creation, administration and management of Special Endowment Funds into which gifts and bequests to the Foundation may be placed for investment and disbursal. However, the General Endowment Committee may not act for the Board and all its recommendations must be presented to the full Board for approval.

6. Ensure that any and all gifts or monies released by the General Endowment Committee, for disbursement by the Foundation Board, are used for purposes which are consistent with the objectives of Lions Clubs International and this Corporation.

7. When requested by a donor, the Board may appoint such Special Endowment Committees, which shall be composed of at least five members, at least one of whom shall be a member of the Board of Directors, one of whom shall be a representative from a banking institution, financial advisory firm or similar institution, and one of whom shall be a certified public accountant. The Special Endowment Committee shall administer the Special Endowment Fund for which it was appointed. All actions taken with regard to a Special Endowment Fund must be approved by a majority of both the Board and the Special Endowment Committee created to administer that Special Endowment Fund. **(Revised July 21, 1996.**

8. Coordinate closely with the Public Relations Committee to develop an extensive public awareness of the Foundation's Endowment Funds and the advantages of making gifts, donations and bequests to them. Such publicity should not be limited or directed at only Lions of District 24-D but extended to the general public in the District 24-D catchment area through the use of the media.

9. Maintain a continuing relationship with Bank Trust Officers, Accountants, Attorneys, Financial Planners and other potential sources of funds, keeping them constantly apprised of the Foundation's Endowment Fund services.

10. Coordinate with the Finance Committee and Corporation Treasurer all reports pertaining to the financial statue of the various Endowment Funds to ensure accurate and timely reporting to the Board.

11. The committee Chairperson for each General or Special Endowment Fund shall have the authority to enter into any contracts or agreements which may be appropriate to accomplish the objectives of the Funds. However, such contracts or agreements entered into are subject to final approval by the Board.

12. It is the intent that only income from the Fund shall be used to provide assistance for the purposes which are consistent with the objectives of this Corporation. The Fund's principle shall be invested in income producing accounts and other suitable investments as determined by the Board of Directors and the principle may not be invaded for use to fund projects, except by a recommendation made by the General Endowment Committee and approved by a majority of 75% of the Board of Directors present at any meeting. Revised July 20,2008

_____
J. Dudley Godwin, Chairman

Revised
Jerry H. Phelps, Secretary
July 20, 2008

SECTION 2.3A

KOSJER ENDOWMENT COMMITTEE

ADOPTED 9/30/91

REVISED

WHEREAS, the Lions Club Charity Foundation of District 24-D, Inc. ("Corporation") has been established to operate for certain charitable, scientific, Literary and educational purposes; and

WHEREAS, the Amended and Restated Bylaws, attached hereto as Exhibit A, have today been adopted by the Corporation by members by a vote of 34 in favor and 00 opposed; and

WHEREAS, Article VIII of the newly adopted Bylaws provides for the creation of a General Endowment Committee to make recommendations to the Board of Directors (the "Board") for use and administration of the Corporation's endowment funds; and

WHEREAS, the Bylaws require that the General Endowment Committee shall be composed of five members, three of whom shall be members of the Board.

FURTHER RESOLVED: That the members of the General Endowment Committee are Authorized and directed to carry out their duties as provided in the By-Laws.

WHEREAS, Edward M. ("Moon") Kosjer has served Lions Eye Bank and Hearing Research Center, Inc. with dedication and distinction for many years; and

WHEREAS, Lion Kosjer has now retired from active service in the Lions Eye Bank and Hearing Research Center, Inc. and

WHEREAS, the Lions of Virginia District 24-D wish to recognize Lion Kosjer's distinguished service.

NOW THEREFORE BE IT RESOLVED: That a special endowment fund, known as the Edward M. "Moon" Kosjer Endowment for Indigent Sight Care ("Fund") is hereby created.

FURTHER RESOLVED: The purpose of the Fund shall be to provide for economic assistance for the diagnosis and treatment of sight care related problems, including without limitation, examination, surgery, and remedial and prophylactic devices to be used in connection therewith for those in need of sight care who would otherwise be unable to afford the necessary treatment and who are living within the Lions District 24-D area, with special emphasis given to those individuals living within an area not served by an existing Lions Club.

FURTHER RESOLVED: That a special endowment committee known as the Kosjer Endowment Committee is hereby established to administer the Fund. The committee shall be composed of no less than five members - three of which shall be members of the board, one a financial advisor, and one CPA.

FURTHER RESOLVED: That the members of the Kosjer Endowment Committee are authorized and directed to carry out their duties as a special endowment committee as provided in Article VIII, Section

2 of the Bylaws; to take all steps and perform all functions necessary to administer the Fund; and are hereby authorized and directed to establish a segregated interest-bearing account with a financial institution for the Edward M. "Moon" Kosjer Endowment for Indigent Sight Care.

FURTHER RESOLVED: That if the Board of Directors and Kosjer Endowment Committee determine that the purpose for which the Fund has been created no longer exists or that it otherwise becomes impractical to pursue, an alternate purpose for use of the Fund that matches the original purpose as closely as is feasible may be selected by the Board and Kosjer Endowment Committee.

FURTHER RESOLVED: That the intent is that only income from the Fund shall be used to provide economic assistance for the diagnosis and treatment of sight care problems. The Fund's principal shall be invested in income producing Accounts and other suitable investments as determined by the Board and Kosjer Endowment Committee, and the principal may not be invaded for use to fund sight care projects except as expressly approved by the Kosjer Endowment Committee and by resolution of the Board of Directors authorizing such actions.

FURTHER RESOLVED: That the officers of the Corporation are hereby authorized and directed to execute such forms of trust agreements and establish such custodial arrangements with the depository of the Edward M. "Moon" Kosjer Endowment for Indigent Sight Care as they and the Kosjer Endowment Committee deem necessary and appropriate, provided that copies of such agreements shall be attached to these minutes and are similar in form and substance to the sample resolution attached hereto as Exhibit B with such changes as the Board and Counsel may recommend.

FURTHER RESOLVED: That the officers of the Corporation are hereby authorized to take such additional action as may be necessary or desirable to affect the intent of the foregoing resolutions.

FURTHER RESOLVED: That the intent is that only income from the Fund shall be used to provide economic assistance for the diagnosis and treatment of sight care problems. The Fund's principal shall be invested in income producing Accounts and other suitable investments as determined by the Board and Kosjer Endowment committee, and the principal may not be invaded for use to fund sight care projects except as expressly approved by the Kosjer Endowment Committee and by [approval of a majority of 75% of the Board of Directors present at any meeting for a resolution authorizing such actions]. **Rev. 07/20/08**

There being no further business, upon motion, the meeting was adjourned.

November 9 1991 William O. Halterman
Date Secretary

Billie W. Wagner
Chairman

DOCUMENT REVISED
July 23, 2006
Jerry H. Phelps, Chairman

Document Revised
July 20, 2008
Jerry H. Phelps, Secretary

SECTION 2.4

FUNDRAISING COMMITTEE

ADOPTED 9/30/91

REVISED

The Fund-Raising Committee shall:

1. Be under the direction and supervision of the Board of Directors

2. The Chairperson or any committee member so designated by the Chairperson, shall make progress reports as appropriate, either in person, by telephone, or in writing, to the Board Chairperson, or his duly designated representative, giving specific details of all committee plans and activities which are currently on-going or in the planning stages.

3. The Chairperson or any committee member so designated by the Chairperson, shall coordinate committee plans and activities with other committees of this corporation as may be required

4. Coordinate with the Treasurer on an accounting system to ensure full accountability for all monies collected from all fund-raising activities under this committee.

5. Coordinate with the Public Relations Committee on any advertising that might be required ensuring information is provided all media for timely dissemination.

6. Coordinate with the Finance Committee on a budget for each fund-raising activity showing projected receipts, expenses, and expected profits and losses.

7. The Committee Chairperson shall have the Board's authority to sign all contracts and agreements which are appropriate for each fund-raising activity after the Board Chairperson, or his duly designated representative, has reviewed same.

APPROVED

_____

John R. Langston, Chairman

SECTION 2.4A

BID ‘N BUY AUCTION COMMITTEE

ADOPTED 1/18/10

REVISED

The Bid ‘n Buy Auction Committee shall:

1. Be a sub-committee of the Foundation’s Fund-Raising Committee.

2. The Chairperson or any committee member so designated by the Chairperson shall coordinate committee plans and activities with the Lions Charity Foundation of Southeastern Virginia, Inc. Board of Directors.

3. Coordinate committee plans and activities with other committees of this corporation as may be required.

4. Coordinate closely with the LCF Board of Directors to review the following requirements in support of the Bid ‘n Buy Auction:

    A. Volunteers.

    B. Dates and times.

    C. Location of the Auction

    D. Plan for solicitation of auction items.

    E. Review other areas where action to support the Bid ‘n Buy Auction may be necessary.

6. Coordinate with the Public Relations Committee on any advertising that may be required to promote the Auction for the Foundation**.**

APPROVED

_____

PDG Chester Kramer, Chairman

SECTION 2.4B
GOOD SAMARITAN FELLOWSHIP COMMITTEE
ADOPTED JULY 19, 2009

I. Responsibilities

The Good Samaritan Committee shall:

A. Be a sub-committee of the Foundation's Fund-Raising Committee.

B. Implement the activities required to run the program as outlined in the overview.

C. Typical activities of the chairperson or any committee member so designated are as follows:

1. Order and maintain a small inventory of fellowship plaques and pins.
2. Receive fellowship applications and turn all monies received over to the Treasurer
3. Get the plaques engraved and the letter of congratulations signed by the President
4. Forward completed plaque, pin and letter per application.
5. Maintain list of recipients/sponsors/date issued.
6. Update the program as required.

D. Coordinate with the Public Relations Committee on activities to promote the "Good Samaritan Fellowship" program and give appropriate recognition to those who have received the fellowship.

II. Program Overview

Over the past several years, many District 24-D Lion Members and other key individuals have been consistently at the forefront in planning, coordinating and helping to provide community and humanitarian service to those in need. In recognition of those outstanding individuals, the Lions Charity Foundation makes available the Lions Charity Foundation District 24-D "Good Samaritan Fellowship".

This honor is fitting recognition for outstanding commitment and dedication to the ideal of rendering humanitarian service as exemplified by the Lions of District 24-D. Suggested recipients are past club presidents and other officers or members, cabinet members, district and past district governors, life members and those Virginians who have served at the International level. A posthumous award may be given to the spouse or family of those so honored. Selected members of the community may also be recognized and so honored for their service.

The award is available with the contribution of $500.00 to the LCF of 24-D payable over up to three (3) years. The LCF of 24-D is a Virginia Corporation organized exclusively for charitable, scientific, literary or educational purposes and is tax exempt under Section 501(c)(3) of the Internal Revenue Code.

Date approved July 19, 2009 Chairperson _____

SECTION 2.5

GRANTS COMMITTEE

ADOPTED 9/30/91

REVISED 1/6/97

The Grants Committee shall:

1. Be under the direction and supervision of the Board of Directors.

2. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall make progress reports, as appropriate, or when requested by the Board Chairperson, either in person, by telephone, or in writing, to the Board Chairperson or a duly designated representative of the Board Chairperson, giving specific details of all plans and activities which are currently on-going or in the planning stages

3. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall coordinate all committee plans and activities first with the Board Chairperson and then with other affected committees of this corporation, as may be required.

4. Ensure that the Purposes of the Lions Charity Foundation of Southeastern Virginia, Inc. as stated in the by-laws of the corporation, and the Purposes & Objects of Lions Clubs International, as-stated in the Constitution & By-laws of the Association, are met when reviewing grant applications requesting assistance.

5. Develop grant application forms, policy, instructions, criteria and guidance for documentation of requests for assistance from Lions (which includes Cabinet Officers, Region & Zone Chairpersons & Committee Chairpersons of District 24-D) and member Lions Clubs.

6. Provide assistance and guidance to the corporation's Executive Committee (Chairman, Vice Chairman, Secretary, Treasurer and District Governor), as required, which is the approving authority for a GRANT not to exceed $5,000. A GRANT request not to exceed $5,000 may be made verbally or in writing, without application, directly to a Board Officer or Board Director for aid to Lions Clubs of District 24-D for assistance to indigent persons requiring emergency medical care. (Amended January 6, 1997 to remove word Emergency before the word Grant)

7. Utilize two types of grant application forms: (1) LCF-I grant application form will be used for grant requests from member Lions Clubs seeking assistance in paying medical bills of individuals within the District 24-D area which are beyond the financial capacity of the requesting club or zone in which it resides; (2) LCF-II grant application form will be used to document those grant requests for humanitarian needs from member Lions Clubs seeking assistance to give gifts and contributions,

fund projects, purchase equipment, and other related services for private, non-profit or tax exempt 501(c)(3) organizations or municipalities which exceeds the financial capability of any joint effort by clubs, Zones or Regions within the District 24-D area. LCF-II grant application forms may also be used to document projects which originate within, and have been approved by the District 24-D Cabinet, and recommended for consideration to the Foundation Board.

8. Be responsible for keeping grant application forms and related guidance or instructions current and updated. Date of latest revision will be shown on first page.

9. Provide the corporate secretary with an ample supply of current grant application forms and other related guidance instructions for distribution when requested.

10. Develop written criteria for use in the evaluation, review, and investigation of grant applications. Within these criteria, each grant application will be judged on its own merit.

11. Upon receipt of any grant application for assistance which has been forwarded to the committee by the corporate secretary, initiate a thorough evaluation and investigation at the earliest possible opportunity. Other Foundation Board members may provide assistance if requested by the committee.

12. Contact the requesting member Lions Club contact person as soon as possible for additional or amplifying information if the grant application submitted is incomplete or has insufficient data for rendering a proper recommendation to the Board.

13. Ensure that the cognizant Zone Chairman and Foundation Zone Director are involved with the investigation of the grant application and are apprised of the progress and any resultant problems.

14. Upon completion of the investigation, present recommendations to the Board at the next scheduled Board Meeting. If grant disapproval is recommended, a detailed written reason for same shall be provided.

15. Maintain close communications with corporate secretary or active grant applications to ensure timely processing and documentation occur.

16. Provide related documentation on completed grant applications to the corporate secretary for recording and storage in corporate archive files.

APPROVED

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John R. Langston, Chairman

SECTION 2.6

LONG RANGE PLANNING COMMITTEE

ADOPTED 9/30/91

REVISED

The Long-Range Planning Committee Shall:

1. Be under the direction and supervision of the Board of directors

2. The committee chairperson or any committee member so designated by the committee chairperson shall make progress reports as appropriate, or when requested by the Board chairperson, either in person, by telephone, or in writing, to the Board Chairperson or a duly designated representative of the Board Chairperson, giving specific details of all plans and activities which are currently on-going or in the planning stages.

3. The Committee Chairperson or any committee member so designated by the committee Chairperson shall coordinate all committee plans and activities first with the Board Chairperson and then with other affected committees of this corporation, as may be required.

4. Ensure that Long Range planning takes into consideration the loss of funds to the corporation from such on-going fund-raisers like the Anheuser Busch Golf Classic, the Curtis Strange Classic Charity Scramble, etc. The committee should be constantly vigilant for new and safe fund-raising opportunities and should prepare briefings for the Board when full investigations are completed and substantive facts are obtained

5. Remain abreast and current on changing trends within the International Association of Lions Clubs and Multiple District 24 so that the corporation can remain in step with these trends and adopt new procedures and policies to conform to them as required.

6. Investigate new and innovative ways to enhance the corporation's endowment funds by speaking to business men, financial planners, bankers, trust officers, etc. regarding changing Federal and State regulations which govern endowments and subsequent tax advantages to persons making bequests of money or property to them.

APPROVED

_____

John R. Langston, Chairmen

SECTION 2.7
PUBLIC RELATIONS COMMITTEE
ADOPTED July 31, 1996
REVISED

The Public Relations Committee shall:

1. Be under the direction and supervision of the Board of Directors.
2. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall make progress reports, as appropriate, or when requested by the Board Chairperson, either in person, by telephone, or in writing, to the Board Chairperson or a duly designated representative of the Board Chairperson, giving specific details of all plans and activities which are currently on-going or in the planning stages.
3. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall coordinate all committee plans and activities first with the Board Chairperson and then with other affected committees of this corporation, as may be required.
4. Ensure that the Purposes of the Lions Charity Foundation of District 24-D, Inc., as stated in the bylaws of the corporation, and the Purposes & Objects of Lions Clubs International, as stated in the Constitution & By-Laws of the Association, are properly projected to the public.
5. Be ever mindful that the By-Laws of Lions Clubs International require that the name, goodwill, emblem and other insignia of the Association and Lions Clubs chartered there under may not be used by any Lions Club, Lions Club member or any Lions District (Single, Sub-and Multiple) or by any entity (legal or natural, incorporate or any form) organized and/or controlled by any Lions Club, Lions Club member or members or any Lions District, for any purpose except those expressly authorized by the provisions of the Association's Constitution & By-Laws.
6. Develop, coordinate, produce and assemble for distribution, all approved public relations materials such as flyers, leaflets, pamphlets, and news releases for media use. Keep approved materials in stock at acceptable levels so that accuracy and currency of the information is maintained.
7. Provide the Corporation's Finance Committee with an annual projection of Public Relations Committees expenses for inclusion in the Corporations annual budget.
8. Maintain a good relationship with members of the media to ensure that timely articles, editorials, or public information announcements, about the Corporation, its goals and objectives, its past achievements, including Emergency and Special Grants made, and it's up-coming activities, are written or broadcast at regular intervals.
9. Utilize the Lions District 24-D Newsletter to inform clubs about the Corporation, its goals and objectives, its past achievements including Emergency and Special Grants made, and it's up-coming activities.

APPROVED

_____
John R. Langston, Chairman

SECTION 2.8
SPEAKERS COMMITTEE
ADOPTED July 31, 1996
REVISED

The Speakers Committee shall:

1. Be under the direction and supervision of the Board of Directors.

2. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall make progress reports, as appropriate, or when requested by the Board Chairperson, either in person, by telephone, or in writing, to the Board Chairperson or a duly designated representative of the Board Chairperson, giving specific details of all plans and activities which are currently on-going or in the planning stages.

3. The Committee Chairperson, or any committee member so designated by the Committee Chairperson, shall coordinate all committee plans and activities first with the Board Chairperson and then with other affected committees of this corporation, as may be required.

4. Ensure that the Purposes of the Lions Charity Foundation of District 24-D, Inc., as stated in the bylaws of the corporation, and the Purposes & Objects of Lions Clubs International, as stated in the Constitution & By-Laws of the Association are properly projected to the public.

5. Be ever mindful that the By-Laws of Lions Clubs International require that the name, goodwill, emblem and other insignia of the Association and Lions Clubs chartered there under may not be used by any Lions Club, Lions Club member or any Lions District (Single, Sub-and Multiple) or by any entity (legal or natural, incorporate or any form) organized and/or controlled by any Lions Club, Lions Club member or members or any Lions District, for any purpose except those expressly authorized by the provisions of the Association's Constitution & By-Laws.

6. Develop a speaker's script that describes the purpose, history, organization, operation, accomplishments, and activities of the Lions Charity Foundation of District 24-D. Utilize handouts and brochures developed by the Public Relations Committee to supplement the speaker's script.

7. Train selected Board Directors in presenting the information developed in paragraph (6) of this section.

8. Develop a plan to present a Charity Foundation program to each of the member clubs during the current fiscal year and thereafter on an as-needed basis.

9. Update speaker's script and supporting material to keep it current with Charity Foundation activities.

APPROVED

Dudley Godwin, Chairman

SECTION 2.9

Indigent Cataract Surgery and Prosthetic Eye Program Committee

Adopted: JULY 23, 2006
REVISED: July 16, 2019

Indigent Cataract Surgery and Prosthetic Eye Program Committee:

1. The Committee is under the direction and supervision of the Board of Directors to work with Lions Clubs to provide cataract surgery and prosthetic eyes for indigent persons in District 24-I. The committee will consist of two or more persons at the discretion of the president of the Lions Charity Foundation, except the chairperson shall be a director.
2. The committee chairperson shall make progress reports as appropriate or when requested, providing information on cataract surgeries and prosthetic eyes authorized.
3. Maintain a list of all ophthalmologists who have agreed to waive their fee for performing cataract surgery and hospitals where the doctors have surgery privileges, and the hospitals have agreed to accept $525.00 for each cataract surgery performed. If an ophthalmologist performs the cataract surgery in their office they may be reimbursed up to $525.00 for their service.
4. Coordinate with LeGrand Associates, Board Certified Ocularists, the fitting of prosthetic eyes for indigent persons.
5. Submit budget at annual meeting.

Procedures:

1. When requested by District 24-I Lions Clubs, coordinate with participating doctors for cataract surgery for indigent persons sponsored by the club. The sponsoring Lions Club is responsible for initial exams and office visits. The sponsoring club will put their request in writing using LCF -VII Application form.
2. Upon notification by the doctor's office when surgery has been scheduled, the committee will notify all concerned by letter that the doctor has waived his/her fee and the Charity Foundation will reimburse the hospital up to $525.00
3. If an indigent person has Medicare but does not have supplemental insurance the Charity Foundation may pay twenty percent of the amount approved by Medicare, up to $1,000.00. The bill showing balance due after Medicare has paid their portion is to be forward to the committee for payment by the treasurer.
4. The committee chairperson, or any committee member so designated by the chairperson, is the approving authority for payment not to exceed $525.00 for cataract surgery per eye, or $1,000.00 for a Medicare case and up to $1,000.00 for a prosthetic eye.

5. If a participating doctor originates a request for Charity Foundation assistance for an indigent patient, the committee will contact the Lions Club or Zone Director in whose area the patient resided to confirm need and make a recommendation as to qualifying for the program.
6. A copy of each letter approving cataract surgery or a prosthetic eye for an indigent person will be retained in the committee's permanent file and the treasurer's copy of each such letter will become the audit trail for such funds that are expended.
7. If a request for assistance under this program exceeds the authority of the committee, then the case may be referred to the Grants Committee to be handled in accordance with Grants Committee procedures.
8. A Co-Pay of $100.00 per procedure is required. Please attach payment to application. If the Patient is unable to provide the required co-pay, the sponsoring Lions Club may consider paying this amount. The co-pay will be refunded if the surgery is not needed.

APPROVED:

Lion J. Stanley Furman, PCC
July 16, 2019

SECTION 2.9A

INDIGENT HEARING AID ASSISTANCE PROGRAM COMMITTEE

ADOPTED OCTOBER 18, 2010
REVISED NOVEMBER 7, 2011

Hearing Aids:

1. The Committee is under the direction and supervision of the Board of Directors to work with Lions Clubs to provide Hearing Aids for indigent persons in District 24-D. The Committee will consist of two or more persons at the discretion of the President of the Lions Charity Foundation, except the Chairperson shall be a Director.
2. The Committee Chairperson shall make progress reports as appropriate or when requested, providing information on Hearing Aids authorized.
3. In the first year, the Committee requests a budget of $10,000.00. The cost should not exceed $500.00 per ear. Cases requiring more advanced Hearing Aids should be referred to the LCF Grants Committee. Committee will submit a budget at annual meeting
4. A Co-Pay of $125.00 per hearing aid is required. Please attach payment to application. If the Patient is unable to provide the required co-pay, the sponsoring Lions Club may consider paying this amount. The co-pay will be refunded if hearing aids not needed **Revised July 2015**

Procedures:

1. When requested by a District 24-D Lions Club, the Committee will coordinate with a participating Board-Certified Hearing Instrument Specialist for the indigent person sponsored by the Club. The sponsoring Club will put their request in writing to the Committee, providing the name, age, address and phone number of the person and verifying the person's financial needs. Club can use the LCF-7 Application form.
2. The Committee Chairperson, or any Committee Member so designated by the Chairperson, has approving authority for payment not to exceed $500.00 per Ear or $1,000.00 per person.
3. If a participating BC-HIS originates a request for Lions Charity Foundation District 24-D assistance for an indigent patient, the Committee will contact the Lions Club or Zone Director in whose area the patient resides to confirm need and make a recommendation as to qualifying for the program.
4. A copy of each letter approving hearing aids for an indigent person will be retained in the Committee's permanent file and the Treasurer's copy of each letter will become the audit trail for funds that are expended. A copy of the approval will be forwarded to Treasurer, Sponsoring Club, Hearing Aid Provider and LCF President.
5. If a request for assistance under this program exceeds the authority of the Committee, then the case may be referred to the Grants Committee to be handled in accordance with Grants Committee Procedures.
6. A Co-Pay of $125.00 per procedure is required. Please attach payment to application. If the Patient is unable to provide the required co-pay, the sponsoring Lions Club may consider paying this amount. The co-pay will be refunded if the surgery or hearing aids are not needed. Revised July 2015

ADOPTED November 7, 2011
Lion Mike Keelean, President

_____

Document Revised • July 2015
Donald D. Fuller, President

SECTION 2.10

LCF WEBSITE COMMITTEE

ADOPTED JANUARY 18, 2010
REVISED MAY 12, 2019

The LCFSV Website Committee shall:

1. Be under the direction and supervision of the Board of Directors.
2. Make progress reports, as appropriate, or when requested by the Board Chairperson, either in person, by telephone, or in writing, to the Board Chairperson or a duly designated representative of the Board Chairperson, giving specific details of all plans and activities which are currently on-going or in the planning stages
3. Coordinate all committee plans and activities first with the Board Chairperson and then with other affected committees of this corporation, as may be required.
4. Ensure that the Purposes of the Lions Charity Foundation of Southeastern Virginia, Inc. (LCFSV) as stated in the Amended by-laws of the corporation, Section1.4, Article II, and the Purposes & Objects of Lions Clubs International, as-stated in the Constitution & By-laws of the Association, in Section 1.4, Article II, are properly projected to the public when publishing information on the LCFSV24i.org web site.
5. Be ever mindful that the By-Laws of Lions Clubs International require that the name, goodwill, emblem and other insignia of the Association and Lions Clubs chartered there under may not be used by any Lions Club, Lions Club member or any Lions District (Single, Sub-and Multiple) or by any entity (legal or natural, incorporate or any form) organized and/or controlled by any Lions Club, Lions Club member or members or any Lions District, for any purpose except those expressly authorized by the provisions of the Association's Constitution & By-Laws.
6. Coordinate with the LCFSV Treasurer all expenditures made for the LCFSV Web Site as approved in the Foundations Annual Budget.
7. Monitor and coordinate closely all requirements for the Lions Charity Foundation domain name acquisition and retention.
8. Provide the LCFSV Treasurer and Secretary with a current accounting of the LCFSV web site hosting platform contact information and web address to include all User Names and Passwords necessary for accessing the LCFSV on-line web site administrative portals. Updates of this information is to be provided to the Secretary and Treasurer and is required immediately after any user name or password change is made.
9. Ensure all pertinent information provided for posting to the LCFSV web site is done so in a timely manner.

_____

APPROVED July 15, 2019

Lion Don Fuller, Committee Chairperson

SECTION 2.11

LIONS DIABETES FAMILY CAMP COMMITTEE

ADOPTED JANUARY 13, 2019

Committee description to come.

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Grant Application for

MEDICAL ASSISTANCE (LCF I)

DATE

LIONS CLUB INFORMATION

SPONSORING LIONS CLUB	IS THIS REQUEST AN EMERGENCY? ☐ YES ☐ NO
LION CONTACT	HOME PHONE NO. ( )
	WORK PHONE NO. ( )

RECIPIENT'S INFORMATION

NAME	SSN	SEX ☐ FEMALE ☐ MALE
ADDRESS		
CITY	STATE	ZIP
HOME PHONE NO. ( )	WORK PHONE NO. ( )	NUMBER OF DEPENDENTS _____ AGES _____ _____ _____ _____

WORK INFORMATION

EMPLOYER	OCCUPATION
ADDRESS	
CITY	STATE ZIP
HOME PHONE NO. ( )	WORK PHONE NO. ( ) HOW LONG HAVE YOU BEEN EMPLOYED?

FINANCIAL INFORMATION

INCOME	AMOUNT	MONTHLY EXPENSES	AMOUNT
EMPLOYMENT INCOME	$	RENT/MORTGAGE	$
MEDICARE*	$	FOOD	$
MEDICAID*	$	ELECTRIC/GAS	$
FOOD STAMPS	$	ALIMONY	$
SOCIAL SECURITY	$	WATER/SEWER	$
ALIMONY	$	CABLE TV	$
CHILD SUPPORT	$	INSURANCE: CAR/HOME/LIFE	$
RETIREMENT	$	PHONE	$
OTHER	$	CHILD SUPPORT	$
TOTAL ➡	$ 0.00	TOTAL ➡	$ 0.00

*NAME OF PLAN	POLICY / CLAIM / CASE NO.	GROUP NO.

DO YOU HAVE ANY FAMILY WHO WOULD ASSIST WITH THE PAYMENT OF YOUR MEDICAL OR DOCTOR BILLS? ☐ YES ☐ NO	NAME	AMOUNT

LCF I 4-22-2019

Continued on Page 2

PURPOSE OF REQUEST – PLEASE GIVE DETAILS

PHYSICIAN REQUEST INFORMATION

PLEASE ATTACH THE PHYSICIAN INFORMATION TO THIS REQUEST IF NEEDED. DID YOU GET A SECOND OPINION? ☐ YES ☐ NO

ACTION OF LIONS CLUB

IS YOUR LIONS CLUB ASSISTING FINANCIALLY WITH THIS PROJECT? ☐ YES ☐ NO	WHICH CLUB		AMOUNT
ARE OTHER CLUBS IN THE ZONE / REGION / DISTRICT ASSISTING FINANCIALLY WITH THIS PROJECT? ☐ YES ☐ NO	WHICH CLUB		AMOUNT
ARE OTHER CHARITABLE ORGANIZATIONS CONSIDERING SHARING THE COST? ☐ YES ☐ NO	WHO		AMOUNT
HAS THIS FAMILY RECEIVED ASSISTANCE BEFORE? ☐ YES ☐ NO	WHEN	BY WHOM	
HAS ANY LIONS CLUB MEMBER PERSONALLY INTERVIEWED THIS PERSON AND VERIFIED THE INFORMATION? ☐ YES ☐ NO	**ESTIMATED TOTAL COST OF THIS MEDICAL ASSISTANCE ➡**	$	

ENDORSEMENTS

The Lions Club of _____ endorses this request. *We have investigated this request and find that this is a worthy cause.* CLUB PRESIDENT OR SECRETARY | DATE

☐ Check this box for the Indigent Eye Surgery Program - $100 co-pay (per surgery) check is enclosed.

*We certify that the sponsoring Lions Club Sight Chair **and** the LCF-Zone Director have **personally** visited the client listed in the Recipient section of this application and further certify the information provided is complete and accurate to the best of our knowledge.*

CLUB SIGHT CHAIR PRINTED NAME	LCF ZONE DIRECTOR PRINTED NAME	
CLUB SIGHT CHAIR SIGNATURE	LCF ZONE DIRECTOR SIGNATURE	ZONE

CHARITY FOUNDATION ACTION

Mail to Charity Foundation Secretary *(check directory for address)* and your Charity Foundation Zone Director.

DATE RECEIVED	DATE FORWARDED TO GRANTS COMMITTEE

LIONS CHARITY FOUNDATION OF DISTRICT 24D GRANTS COMMITTEE ACTION	DATE

☐ APPROVED ☐ SENT BACK FOR MORE INFORMATION ☐ DISAPPROVED

REASON FOR DISAPPROVAL

LIONS CHARITY FOUNDATION OF DISTRICT 24D BOARD ACTION	DATE

☐ APPROVED ☐ SENT BACK FOR MORE INFORMATION ☐ DISAPPROVED

REASON FOR DISAPPROVAL

REQUEST TO FACILITATE CHARITABLE FUND-RAISING PROJECT

_____Lions Club ("Club") a member club of the Lions Charity Foundation of District 24D, Inc. a Virginia non-stock corporation ("Foundation"), hereby requests the assistance of the Foundation to facilitate its charitable, scientific, literary, or educational purposes("Charitable Purposes") to the extent permitted under 501-c-(3) of the Internal Revenue Code of 1986, as amended ("Code"). The donor of the following fund-raising ("Project") has required that all funds be payable to a charitable entity exempt from taxation under the Code:

If approved by the Foundation, all proceeds of the project received by the Foundation shall be subject to the following terms and conditions:

1- All proceeds will be held by the Foundation in an unsegregated account pending receipt of the Club's written direction contained on Page 2 of this form.

2- Distribution of proceeds may only be for charitable purposes.

3- If the Club desires that proceeds be used to provide assistance to a needy individual, the check from the Foundation shall not be payable directly to the individual but to the entity providing services to such an individual.

4- All interest, dividends and earnings on the proceeds will be retained by the Foundation for its unrestricted use.

5- Unless the Club directs distribution of the entire proceeds to one or more permissible recipients within one year following receipt by the Foundation, all remaining proceeds of the Project shall be deemed an unrestricted donation to the Foundation.

6- The Club shall provide the Foundation with receipts from all payees for proceeds of the Project to whom the Club directs payment.

7- If requested by the Foundation, the Club shall provide the Foundation with any and all other requested documentation in order for the Foundation to ensure that the desired use of the proceeds from the Project is in fact a charitable purpose.

8- All restrictions applicable to the Foundation under the Code, and the Articles of Incorporation, Bylaws and Policies of the Foundation shall be applicable to the expenditure of proceeds from the Project. The Foundation shall have no responsibility to provide labor or other assistance to the Club in the operation of the project, and the Foundation shall have no fiduciary responsibility to the Club with respect to investment of the proceeds.

LIONS CLUB	BY	TITLE	DATE

DATE ACCEPTED AND AGREED *(MM/DD/YY)*	BY	TITLE

Continued on Page 2

DIRECTION FOR DISBURSEMENT OF PROJECT PROCEEDS

The Club hereby requests the Foundation to disburse $_____ from proceeds of the Project to

_____ *(name of entity),*

_____ *(address),*
subject to the terms and conditions of the foregoing Request to Facilitate Charitable Fund-raising Project ("Request").

All defined terms used herein shall have the meanings assigned thereto in the Request. These funds will be solely used for the following purpose:

The Club represents that is has taken the following steps to ensure that this use of the proceeds is for a permissable Charitable Purpose:

LIONS CLUB	BY	TITLE	DATE

DATE ACCEPTED AND AGREED *(MM/DD/YY)*	BY	TITLE

(If more than one check is required for disbursement of the proceeds of the Project, a separate copy of this form shall be completed and submitted to the Foundation for each check.)

ATTACHMENT TO LCF-I AND LCF-II GRANT APPLICATION

A. FOUNDATION MEETING DATES:

Meetings are generally held the third Monday of each Quarter; October, January, April with the Annual Meeting in July. Specific dates and times may be obtained by calling the Foundation Secretary.

B. BOARD OF DIRECTORS: (See Section 1.1 of LCF Policies & Procedures Manual)

C. TYPES OF GRANTS:

1. EMERGENCY: To provide immediate aid to Lions Clubs in District 24-D requesting financial assistance for indigent person(s) requiring emergency medical care. This emergency grant is limited to $5,000.00 and can be approved by the Foundation's Executive Committee without submitting an application. The Executive Committee consists of the President, Vice President, Secretary, Treasurer and Vice District Governor.

2. STANDARD:

(A) LCF-I grant application form will be used for grant requests from member Lions Clubs seeking assistance in paying medical bills of indigent individuals within the District 24-D area which are beyond the financial capability of the requesting club or zone in which it resides.

(B) LCF-II grant application form will be used for grant requests from member Lions Clubs seeking assistance which give gifts and contributions, fund projects, purchase equipment and other services for private, non-profit or tax exempt 501(c)(3) organizations and municipalities which exceeds the financial capability of any joint effort by clubs, zone or region within the District 24-D area. LCF-II may also be used for projects which originate within, and have been approved by, the District 24-D Cabinet and recommended to the Foundation Board.

D. RESPONSIBILITIES AND SUBMISSION OF APPLICATIONS:

1. LIONS CLUB:

(A) Obtain appropriate grant application from the Charity Foundation's Zone Director within the Zone of request or from the Foundation's Secretary.

(B) Complete all parts of the application including the Physicians Request Form (LCF-I only) and obtain all signatures. Ensure that the District Zone Chairperson and the Foundation's Zone Director (see attached list) are cognizant of the application and contacted for assistance as necessary.

(C) Ensure that the application reflects the club's and zone's effort to meet the financial need (LFC-1) and joint efforts by clubs, zones and regions (LCF-II). The Foundation's Board of Directors and the Grants Committee look for this participation when considering approval / disapproval.

(D) Ensure that the application clearly reflects efforts by the sponsoring member club to obtain reduced medical bills (LCF-II) or lowering projects costs (LCF-II).

(E) Submit the original and three (3) copies to the Foundation's Secretary at least thirty (30) days prior to the Foundation's quarterly or annual meetings. The thirty (30) days lead time is necessary to permit the Grants Committee ample time to conduct a thorough review of the application and to obtain additional information if necessary. Application received LESS than thirty (30) days before meetings will be reviewed by the Board at the NEXT meeting.

(F)Refer any and all questions to either your Foundation's Zone Director or the Foundation's Secretary.

(G)Grant applications must be LEGIBLE, preferably TYPED.

2.DISTRICT REGION AND ZONE CHAIRPERSONS:

Contact other clubs in their respective zones or regions to encourage financial support of the member clubs grant application. Include the responses from the clubs on the application or on a separate attachment. Co-ordinate actions taken on the grant application with the Foundation's Zone Director.

3.LIONS CHARITY FOUNDATION'S SECRETARY:

(A)Sign and date the original application when received and forward it to the Grants Committee Chairperson. Retain one copy for the corporate file.

(B)Make sufficient copies for distribution to all members of the Grants Committee, District Zone and Region Chairpersons and the Foundation Zone Director.

(C)Notify requestor, in writing, of the Board's decision.

4.GRANTS COMMITTEE:

(A) Chairperson signs and dates original application when received from the Foundation's Secretary.

(B)Reviews and conducts a thorough investigation of the grant application.

(C)Obtains additional documentation from the requestor if necessary.

(D)Make recommendation to the Foundation's Board of Directors for approval/disapproval.

(E)If grant is disapproved, provide a detailed summary of the reasons for Board disapproval and suggest resubmission of application if situations or status changes.

5.FOUNDATION BOARD OF DIRECTORS:

(A)Approves request for grant and authorizes Foundation Treasurer to:

(1) Send check to requesting member Lions Club;

(2) Send check to appropriate care provider after bill is received;

(3) Send check for gift, contribution, project, etc. to the appropriate organization named in the LCF-II application.

(B)Disapproves request for grant and directs Grants Committee to notify requestor in writing.

Grant Application for

Screening Equipment (LCF III)

Completed form must be submitted to the LCFSV Grants Committee no less than fourteen (14) days prior to the LCFSV Board Meeting. Board meets on the third Monday in January, April, July and October. This form must be filled out COMPLETELY including endorsements to be considered for funding.

Date: _____

Section 1 - Applicant: Lions Club or Zone Name: _____

If Zone request, list participating clubs: _____

Lions Member Coordinating Request: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ E-mail: _____

Section 2 - Equipment and Funding: Please attach a written quote from vendor. LCFSV will provide matching funds up to 50% of equipment purchase price

Type of Equipment: (Check all that apply) Vision Hearing Other

Manufacturer _____

Equipment Description: _____

Amount Requested: _____

List all matching funds sources and amounts: _____

Section 3 - Statement of Need: Please check one:

Replacement equipment to maintain current screening services Original Date of Purchase:_____

New Equipment request to expand screening services

If this is a Club request:

How many screenings has your Lions Club sponsored over the past 24 months? _____

How many children has your club screened over the past 24 months? _____

Does your Club submit all screening reports to the District Children Services Chair? Yes No

Does your Club currently own SPOT Audiometer Both - Age of equipment: _____

Does your Public School Division allow you to screen children in the schools? Yes No

If this is a Zone request:

How many SPOTS / hearing screening devices are currently in your zone? _____

How many joint screenings in the past 24 months: _____

If this is a request for new equipment describe how the club/zone will use the device to expand service:

_____

_____

1. Signatures of Endorsement:

   Club President: _____
   If Zone request, signature of Club President that will be responsible for equipment.

   Zone Chair: _____

   District Children services Chair: _____

2. Submission:
   Please submit form to Grants Committee Chair at Grants@lcfsv24l.org

Lion Edward "Moon" M. Kosjer Endowment Fund

Application for

FINANCIAL ASSISTANCE WITH EYECARE (LCF IV)

DATE

LIONS CLUB INFORMATION

SPONSORING LIONS CLUB

RESPONSIBLE LIONS CONTACT

RECIPIENT'S INFORMATION

NAME	SSN	SEX ☐ FEMALE ☐ MALE	AGE

ADDRESS

CITY	STATE	ZIP

HOME PHONE NO.	WORK PHONE NO.	NUMBER OF DEPENDENTS	AGES
( )	( )		

WORK INFORMATION

EMPLOYER	OCCUPATION

ADDRESS

CITY	STATE	ZIP

PHONE NO.	SALARY / MONTH	HOW LONG HAVE YOU BEEN EMPLOYED?
( )		

FINANCIAL INFORMATION

DO YOU RECEIVE ANY OTHER INCOME? *(EXAMPLE: SOCIAL SECURITY, DISABILITY OR AID TO DEPENDENT CHILDREN)* ☐ YES ☐ NO	SOURCE	AMOUNT PER MONTH
DO YOU RECEIVE ANY ASSISTANCE FROM ANY CHARITY? *(EXAMPLE: MONIES, ETC.)* ☐ YES ☐ NO	SOURCE	AMOUNT PER MONTH

MONTHLY EXPENSES	AMOUNT		AMOUNT
1. RENT OR HOUSE PAYMENT	$	6. INSURANCE	$
2. TRANSPORTATION	$	7. FOOD	$
3. UTILITIES	$	8. MEDICAL	$
4. CABLE	$	9. MISCELLANEOUS	$
5. TELEPHONE	$	**TOTAL MONTHLY EXPENSES**	$ **0.00**

Continued on Page 2

FINANCIAL INFORMATION CONTINUED

DO YOU HAVE ANY FAMILY WHO WOULD ASSIST WITH THE PAYMENT OF YOUR MEDICAL OR DOCTOR BILLS?	NAME	AMOUNT
☐ YES ☐ NO		

INSURANCE INFORMATION

DO YOU HAVE MEDICAL INSURANCE OR ARE YOU COVERED BY MEDICARE, MEDICAID OR OTHER INSURANCE?	PLAN NAME	
☐ YES ☐ NO		
POLICY / CLAIM / CASE NO.		
GROUP NO.	EFFECTIVE DATE	END DATE
MEDICARE	MEDICAID	

ASSISTANCE NEEDED

DESCRIPTION OF ASSISTANCE NEEDED	
ESTIMATED COST $	

ACTION TAKEN

DESCRIPTION OF ACTION TAKEN		
DATE	AMOUNT RECOMMENDED $	

Please mail or email application to current foundation secretary.

See district directory for current secretary.

District 24-D Hearing Aid Program

Application for

FINANCIAL ASSISTANCE WITH HEARING AIDS (LCF V)

DATE

LIONS CLUB INFORMATION

SPONSORING LIONS CLUB

RESPONSIBLE LIONS CONTACT

RECIPIENT'S INFORMATION

	SSN	SEX ☐ FEMALE ☐ MALE	AGE
CITY	STATE	ZIP	
HOME PHONE NO. ( )		NUMBER OF DEPENDENTS	AGES

WORK INFORMATION

EMPLOYER	OCCUPATION
ADDRESS	
CITY	STATE / ZIP
PHONE NO. ( )	SALARY / MONTH / HOW LONG HAVE YOU BEEN EMPLOYED?

FINANCIAL INFORMATION

(EXAMPLE: SOCIAL SECURITY, DISABILITY OR AID TO DEPENDENT CHILDREN) ☐ YES ☐ NO	SOURCE	AMOUNT PER MONTH
(EXAMPLE: MONIES, ETC.) ☐ YES ☐ NO		AMOUNT PER MONTH

MONTHLY EXPENSES	AMOUNT		AMOUNT
1. RENT OR HOUSE PAYMENT	$	6. INSURANCE	$
2. TRANSPORTATION	$	7. FOOD	$
3. UTILITIES	$	8. MEDICAL	$
4. CABLE	$	9. MISCELLANEOUS	$
5. TELEPHONE	$	**TOTAL MONTHLY EXPENSES**	$0.00

Continued on Page 2

FINANCIAL INFORMATION CONTINUED

DO YOU HAVE ANY FAMILY WHO WOULD ASSIST WITH THE PAYMENT OF YOUR MEDICAL OR DOCTOR BILLS? ☐ YES ☐ NO	NAME	AMOUNT

INSURANCE INFORMATION

DO YOU HAVE MEDICAL INSURANCE OR ARE YOU COVERED BY MEDICARE, MEDICAID OR OTHER INSURANCE? ☐ YES ☐ NO	PLAN NAME
POLICY / CLAIM / CASE NO.	

GROUP NO.	EFFECTIVE DATE	END DATE

MEDICARE	MEDICAID

ASSISTANCE NEEDED

DESCRIPTION OF ASSISTANCE NEEDED

ESTIMATED COST	
$	

CO-PAY

CO PAY IS $250 AND MUST ACOMPANY APPLICATION ($125 PER EAR). LCF WILL REFUND CO PAY IF HEARING AIDS ARE NOT NECESSARY.	☐ YES ☐ NO

PATIENT'S SIGNATURE_____ DATE _____

LIONS CERTIFICATION

DATE CLUB REPRESENTATIVE VISITED PATIENT _____

I CERTIFY THE PATIENT WAS VISITED BY A CLUB REPRESENTATIVE ON THE DATE SHOWN ABOVE AND THAT ALL INFORMATION PROVIDED BY THE PATIENT HAS BEEN VERIFIED AS ACCURATE.

CLUB REPRESENTATIVE SIGNATURE	DATE

HEARING CHAIRPERSON SIGNATURE	DATE

ACTION TAKEN

DESCRIPTION OF ACTION TAKEN

DATE	AMOUNT RECOMMENDED	
	$	

Please mail or email application to current foundation secretary.

See district directory for current secretary.

LCF V 4-22-2019

DATE OF APPLICATION

Application for

GOOD SAMARITAN FELLOWSHIP (LCF-VI)

Attached:

☐ Check for $500.00 ☐ Partial payment of $_____*

☐ Documentation of donated item(s) purchased/owned by the Lions Club or Members making this application which were sold by LCF for $500 or more*

Memorial Donation ☐ Yes ☐ No

Progressive Fellowship ☐ Yes ☐ No

* Payments and/or donations to be credited toward a Good Samaritan Fellowship must not exceed 3 calendar years from date of application.

NAME OF RECIPIENT *(AS IT IS TO APPEAR ON THE PLAQUE)* PLEASE PRINT OR TYPE

NAME OF RECIPIENT AS IT IS TO APPEAR ON THE PLAQUE

NAME OF RECIPIENT

NAME OF SPONSORING CLUB/LION

NAME AND ADDRESS OF CLUB SECRETARY OR PERSON TO WHOM PLAQUE IS TO BE SENT

NAME

ADDRESS

CITY | STATE | ZIP

SIGNATURE ☐ Club Secretary ☐ Club President

TELEPHONE NO. | FAX NO. | EMAIL ADDRESS

DATE BY WHICH AWARD MUST BE RECEIVED

(PLEASE ALLOW 30 DAYS FOR PROCESSING)

NOTE: The plaque will be ordered & sent to address above AFTER receipt of $500.00.

To expedite application, EMAIL completed form to: Lion Barbara Senecal at fallonbarb@aol.com

AND

Mail check for $500.00 to: Lion Barbara Senecal, 4241 Manchester Rd., Portsmouth, VA 23703

OR

Mail completed form with $500.00 check to: Lion Barbara Senecal, 4241 Manchester Rd., Portsmouth, VA 23703

REV. 5-2-19

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Application for

FINANCIAL ASSISTANCE FOR CATARACT SURGERY & PROSTHETIC EYE PROGRAM (LCF VII)

☐ CATARACT SURGERY ☐ PROSTHETIC EYE DATE

LIONS CLUB INFORMATION

SPONSORING LIONS CLUB
RESPONSIBLE LIONS CONTACT

RECIPIENT'S INFORMATION

NAME	SSN	☐ SEX FEMALE ☐ MALE	AGE
ADDRESS			
CITY	STATE	ZIP	
HOME PHONE NO. ( )	WORK PHONE NO. ( )	NUMBER OF DEPENDENTS	AGES

WORK INFORMATION

EMPLOYER	OCCUPATION	
ADDRESS		
CITY	STATE	ZIP
PHONE NO. ( )	SALARY / MONTH	HOW LONG HAVE YOU BEEN EMPLOYED?

FINANCIAL INFORMATION

DO YOU RECEIVE ANY OTHER INCOME? *(EXAMPLE: SOCIAL SECURITY, DISABILITY OR AID TO DEPENDENT CHILDREN)* ☐ YES ☐ NO	SOURCE	AMOUNT PER MONTH
DO YOU RECEIVE ANY ASSISTANCE FROM ANY CHARITY? *(EXAMPLE: MONIES, ETC.)* ☐ YES ☐ NO	SOURCE	AMOUNT PER MONTH

MONTHLY EXPENSES	AMOUNT		AMOUNT
1. RENT OR HOUSE PAYMENT	$	6. INSURANCE	$
2. TRANSPORTATION	$	7. FOOD	$
3. UTILITIES	$	8. MEDICAL	$
4. CABLE	$	9. MISCELLANEOUS	$
5. TELEPHONE	$	**TOTAL MONTHLY EXPENSES**	$0.00

Continued on Page 2

FINANCIAL INFORMATION CONTINUED

DO YOU HAVE ANY FAMILY WHO WOULD ASSIST WITH THE PAYMENT OF YOUR MEDICAL OR DOCTOR BILLS?	NAME	AMOUNT
☐ YES ☐ NO		

INSURANCE INFORMATION

DO YOU HAVE MEDICAL INSURANCE OR ARE YOU COVERED BY MEDICARE, MEDICAID OR OTHER INSURANCE?	PLAN NAME
☐ YES ☐ NO	

POLICY / CLAIM / CASE NO.

GROUP NO.	EFFECTIVE DATE	END DATE

MEDICARE	MEDICAID

ASSISTANCE NEEDED – SELECT ONE

☐ CATARACT SURGERY: ☐ LEFT EYE ☐ RIGHT EYE ☐ BOTH EYES

☐ PROSTHESIS: ☐ LEFT EYE ☐ RIGHT EYE

HAS PATIENT BEEN SEEN BY AN EYECARE SPECIALIST? ☐ YES ☐ NO

IF YES, WHO: _____

IF NOT, WHO RECOMMENDED NEED FOR SURGERY OR PROSTHESIS? _____

ESTIMATED COST	
$	

CO-PAY

CO-PAY IS $100 (PER EYE PROCEDURE) AND MUST ACCOMPANY APPLICATION. LCF WILL REFUND CO-PAY IF SURGERY IS NOT NECESSARY.	☐ YES ☐ NO

PATIENT'S SIGNATURE _____ DATE _____

LIONS CERTIFICATION

DATE CLUB REPRESENTATIVE VISITED PATIENT _____

I CERTIFY THE PATIENT WAS VISITED BY A CLUB REPRESENTATIVE ON THE DATE SHOWN ABOVE AND THAT ALL INFORMATION PROVIDED BY THE PATIENT HAS BEEN VERIFIED AS ACCURATE.

CLUB SPONSOR SIGNATURE	DATE

INDIGENT CHAIRPERSON SIGNATURE	DATE

LCF ACTION TAKEN

DESCRIPTION OF ACTION TAKEN

DATE	AMOUNT RECOMMENDED	
	$	

Please email application to current foundation secretary and to LCF indigent eyecare chariperson.

See www.lcfsv24i.org for current secretary and indigent eyecare chairperson.

Lions Diabetes Family Camp
Registration Form

REGISTRATION FORM

DEADLINE: APRIL 10, 2020

Child Name:_____
Age _____ Male [ ] Female [ ]
Type 1 [ ] Type 2 [ ]
Address _____
City _____
State _____ Zip _____
Endocrinologist _____
Food or other Allergies: _____
_____
Parent/ Guardian _____
Phone#1 _____
Phone#2 _____
Is this your child's first time at this camp?
[ ] Yes [ ] No
T-shirt Size: Adult _____ Child_____

Prices: 1 @ $150 2 @ $300
3 @ $420 4 @ $550

Registration Fee $20 (Even if requesting scholarship)
Find enclosed check for: $ _____
Make Check Payable to:
Lions Charity Foundation or simply LCF.

ADDITIONAL FAMILY MEMBERS ATTENDING:

Name_____
Relation _____
Male [ ] Female [ ] Age _____
Diabetic [ ] Yes [ ] No
T-shirt Size: Adult _____ Child _____
Name_____
Relation _____
Male [ ] Female [ ] Age _____
Diabetic [ ] Yes [ ] No
T-shirt Size: Adult _____ Child _____

Name_____
Relation _____
Male [ ] Female [ ] Age _____
Diabetic [ ] Yes [ ] No
T-shirt Size: Adult _____ Child _____
Name_____
Relation _____
Male [ ] Female [ ] Age _____
Diabetic [ ] Yes [ ] No
T-shirt Size: Adult _____ Child _____

SCHOLARSHIPS AVAILABLE

Local Lions Club sponsor scholarships for children to attend this informative, fun, and educational event. To apply for a scholarship follow these simple steps.

SCHOLARSHIP PROCEDURES:

- Complete this registration form and check the scholarship request box.
- Submit a written request for scholarship explaining your financial need for this assistance.
- Return the registration form and your written request for scholarship assistance no later than April 10, 2020.

Mail to: Lion Jennifer Meyer
Or 412 Mishannock Way
Chesapeake, VA 23323
Email to: lionjennifer43@gmail.com

PLEASE CHECK IF YOU NEED A SCHOLARSHIP

[ ] I am requesting a scholarship for my Diabetic child.

[ ] I am requesting a scholarship for one (1) guardian/parent.

If you have any questions contact Lion Jennifer Meyer @ 757-409-1947

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LIONS CHARITY FOUNDATION of SOUTHEASTERN VIRGINIA
2019- 2020
BUDGET Adopted April 15, 2019

PROJECTED REVENUE:	
Bid N' Buy	$26,500.00
Club Donations LCF	2,000.00
Co-Pay Hearing Aids 60 Each	15,000.00
Samaritan Awards 4 each	2,000.00
Club Donation Kosjer Endowment	2,000.00
Investment Income LCF 3.70% $1,900,000.00	66,500.00
Investment Income Kosjer Endowment 3% $340,000.00	10,200.00
TOTAL	$124,200.00
PROJECTED EXPENDITURES:	
FUND RAISING EXPENSES:	
Auction	$6,420.00
Plaques, Pins, & Engraving	1,000.00
Total Fund-Raising Expenses	7,420.00
ADMINISTRATIVE EXPENSES:	
President, Secretary & Treasurer	$750.00
Supplies	500.00
Postage	500.00
Printing/Copying	500.00
Publicity	300.00
Annual Review/Tax Preparation	4,000.00
Legal Fees	3,000.00
SCC Registration	100.00
Insurance	350.00
State Registration Fee	100.00
Website Maintenance	2,000.00
Expenses Relating to Merger	2,000.00
Total Administrative Expenses	$12,100.00

AVAILABLE for GRANTS:

Grants for Special Projects:	$21,550.00
Homeless Connect Programs: Norfolk, VA. Beach, Hampton, Emporia, Portsmouth and Windsor.	20,000.00
Indigent Eye Care (Kosjer)	10,200.00
Cataract Surgery	10,000.00
Prostheses	2,250.00
Diabetes Camp	2,000.00
Barrier Island	10,000.00
Boy Scouts (Newport News)	3,200.00
SPOT PROGRAM	12,000.00
Burkeville Lodge	2,000.00.
Grants for Hearing Aids	31,000.00
TOTAL	$124,200.00

RESTRICTED FUNDS:

Shelton on Bay (For use in Newport News & Hampton only)	$44,706.47
LMS&HU Van Purchase set aside.	75,000.00
Town Center (United Way)	2912.53
Richmond County (Lancaster Lions Club)	90.00
TOTAL	$122,709.00

NEW COMMITTEES FROM DISTRICT WITH FUNDS:

Sight Conservation	$1,894.65
Children's Vision Service	00.00
Hearing Conservation	3170.54
Diabetes Awareness	6,711.23
Diabetes Camp	9,902.95
Food Bank	2,900.40
Lamp	4,524.70
TOTAL	$29,144.07

Lion Jerry Phelps, LCF Treasurer